

Rescue Fire Protection District

BOARD OF DIRECTORS MEETING



Regular Meeting

Agenda

Aug 13, 2024, 6:00 P.M.

5221 Deer Valley Road, Rescue, CA 95672

(P.O. Box 201)

(530) 677-1868

NOTE

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Board Clerk at 530.677.1868, at least two (2) days prior to the meeting.

1. CALL TO ORDER

2. ROLL CALL/ESTABLISH QUORUM

3. FLAG SALUTE

4. APPROVAL OF AGENDA

5. PUBLIC COMMENTS and PUBLIC FORUM

This item is for the public to discuss matters not on the agenda and within the jurisdiction of the Rescue Fire Protection District or to discuss the closed executive session item. Comments shall be limited to five minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.

6. RECOGNITION OF ACCOMPLISHMENT: Ash, Captain Brett Jones, and Hearts4heroousa

7. CHIEF'S REPORT

8. CORRESPONDENCE and COMMUNICATIONS

9. CONSENT CALENDAR

- 9.1. Approve Minutes from the July 10, 2024, Board Meeting
- 9.2. Approve Minutes from the Aug 6, 2024 Special Board Meeting
- 9.3. Approve Warrant for July 2024
- 9.4. Approve Budget Reports for July 2024

Rescue Fire Protection District

BOARD OF DIRECTORS MEETING

10. BOARD COMMITTEES

- 10.1. Personal Committee: Report
- 10.2. Budget Committee: Report
- 10.3. Building and Grounds: Report
- 10.4. JPA Committee: Report
- 10.5. LAFCO: Report
- 10.6. El Dorado Regional Fire Authority Committee: Report

11. RVFA REPORT

12. OLD BUSINESS

- 12.1. Development impact fee study
- 12.2. First Responder user fee study
- 12.3. Community facilities district formation
- 12.4. Cameron Park Fire update

13. FISCAL ITEMS

14. NEW BUSINESS

- 14.1. SRA to LRA Review – 2025, between Silver Springs Pkwy and Bass Lake Rd. (Revere and Sierra Crossing developments)
- 14.2. In-service Training Agreement with EDH and Rescue FPD

15. GOOD TO THE ORDER

- 15.1. Stonework on the FlagPole in front of the RSLs was completed by Rescue resident, Greg Garret

16. NEXT SCHEDULED MEETING / AGENDA ITEMS

September 11, 2024

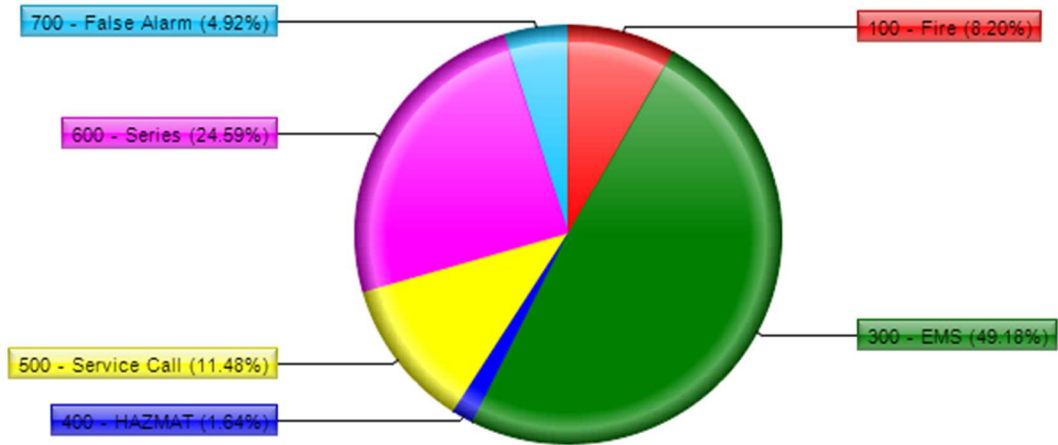
17. ADJOURNMENT

July 2024

Total Calls by District

District	2024-07-01	Total
74 - Coloma	2	2
88 - North Cameron Park	5	5
23 - Oak Hill	1	1
25 - Placerville	4	4
83 - Central Rescue	14	14
82 - West Rescue	8	8
48 - Missouri Flat	6	6
81 - North Rescue	12	12
51 - Garden Valley	1	1
61 - Georgetown	1	1
84 - North El Dorado Hills	1	1
47 - Sleepy Hollow	3	3
49 - Diamond Springs	1	1
63 - Volcanoeville	1	1
89 - South Cameron Park	1	1
Total	61	61

Incident Type Group	
100 - Fire	5
300 - EMS	30
400 - HAZMAT	1
500 - Service Call	7
600 - Series	15
700 - False Alarm	3
	61



Rescue Fire Protection District

BOARD OF DIRECTORS MEETING



Regular Meeting Minutes

July 10, 2024, 6:00 P.M.
5221 Deer Valley Road, Rescue, CA 95672
(P.O. Box 201)
(530) 677-1868

1. CALL TO ORDER

18:00

2. ROLL CALL/ESTABLISH QUORUM

Directors in attendance:

<input checked="" type="checkbox"/>	Matt Koht
<input checked="" type="checkbox"/>	Penny Humphreys
<input checked="" type="checkbox"/>	Scott Thorne
<input checked="" type="checkbox"/>	George Madaryan

3. FLAG SALUTE

Conducted

4. APPROVAL OF AGENDA

Director Humphreys made a motion to approve the agenda, seconded by Director Madaryan, and motion unanimously carried.

5. PUBLIC COMMENTS and PUBLIC FORUM

- Captain Warman introduced: Nathan Pokrzwinski Trainee Firefighter, Jake Redmon Reserve 1 firefighter, and Chris McGrady – Engineer Firefighter Tom McGrady’s wife.
- Cheryl Yee
- Kathy Reeves
- Jeff Peterson
- Aja Marquis reported she put in her two week notice and offered services to train Admin staff.

6. NEW EMPLOYEE: SWEAR in Thomas McGrady

- *Chief Ransdell swore in Engineer Firefighter Thomas McGrady.*
- *Thomas McGrady’s wife Dr. Chris McGrady preformed the badge pinning.*

Rescue Fire Protection District

BOARD OF DIRECTORS MEETING

7. CHIEF'S REPORT

- *Call stats 109 call, significant increase – typical for this time of year*
- *CalFire local govt assignment, Captain Joel Warman, and crew*
- *Aug 9th Giants Game firefighter appreciation night*
- *JPA Grand Jury, 3 classes required*
- *Chief Ransdell spoke with Tara Stout, Principal Management Analyst Chief Administrator in the Chief Administrators Office regarding our impact fees.*
 - *Nexus Study for money allocation for 83 to be rebuild*
 - *Hose and some equipment*
- *Looking into an agreement with EDHFD Training Center and AR College*
- *Introduced the EDRFA Patch*
- *Introduced the new RFPD Patch*
- *New fire alarm panel in RSLs*
- *End of Report*

8. CORRESPONDENCE and COMMUNICATIONS

- *Chief Ransdell presented a thank you card addressed to Captain Ramsey and Engineer English*

9. CONSENT CALENDAR

- 9.1. *Approve Minutes from the June 12, 2024, Board Meeting*
- 9.2. *Approve Warrant for June 2024*
- 9.3. *Approve Budget Reports for June 2024*

Director Humphreys made a motion to approve the Consent Calendar, seconded by Director Thorne, and motion unanimously carried.

10. BOARD COMMITTEES

- 10.1. *Personal Committee*
 - *No Report*
- 10.2. *Budget Committee*
 - *No Report*
- 10.3. *Building and Grounds*
 - *Director Thorne reported:*
 - *Jeff Peterson was present for questions about the building drawings*
 - *Jeff Peterson was asked what budget RFPD should be prepared for*
 - *Need to research a budget*
- 10.4. *JPA Committee*
 - *Still negotiating*
 - *Will not be putting a new ambulance on the road until 2025*
 - *Putting money into maintenance of current ambulances*
- 10.5. *LAFCO*
 - *No Report*
- 10.6. *El Dorado Regional Fire Authority Committee*
 - *New Patch*
 - *Shared training opportunities*
 - *Next meeting July 18th St 51*
 - *Chief Rosevear retired, looking at EDRFA to oversee Mosquito.*

Rescue Fire Protection District

BOARD OF DIRECTORS MEETING

11. RVFA REPORT

- *Meeting postponed to July, 11th*

12. OLD BUSINESS

- 12.1. Development impact fee study
 - *A schedule had been established*
 - *Two resolution*
- 12.2. First Responder user fee study
 - *See 12.1*
- 12.3. Community facilities district formation
 - *See 12.1*
- 12.4. Cameron Park Fire update
 - *no report*

13. FISCAL ITEMS

- *No Report*

14. NEW BUSINESS

- 14.1. Resignation letters from Board of Director Josh Pino and Administrative Assistant Aja Mercado
 - *RFPD will report to El Dorado County*
- 14.2. CFD resolutions (Resolution adopting Goals and Policies and Development Policy)
 - *Introduced resolution 2024-002*
 - *Thorn*
 - *Director Thorne made a motion to approve the Resolution 2024-002, seconded by Director Koht, and motion unanimously carried. 4 ayes and 0 nays*
- 14.3. Vehicle purchase for staff
 - *Looking for a vehicle for prevention*
 - *Red*
 - *Director Humphreys made a motion to approve \$60k for a prevention vehicle, seconded by Director Koht, and motion unanimously carried.*

15. GOOD TO THE ORDER

- *Penny reported on the fuel reduction plan*
 - *Applied for the grant through Sierra Nevada Conservatory*
 - *Focus area, Kanaka Valley*
 - *Requesting \$500k*
 - *Town Hall meeting*

16. CLOSED SESSION pursuant to Government Code Section 54957(8); CASE REVIEW/PLANNING

- *Regular session closed at 19:04*
- *Closed session opened at 19:08 – No Action*

17. NEXT SCHEDULED MEETING / AGENDA ITEMS

~~August 14, 2024~~

Regular Board Meeting rescheduled for Tuesday Aug

Rescue Fire Protection District

BOARD OF DIRECTORS MEETING

18. ADJOURNMENT

Director Humphreys made a motion to adjourn the meeting at 19:51, seconded by Director Thorne, and motion unanimously carried.

Prepared By:

Approved By:

Austin Woo, Board Clerk
Rescue Fire Protection District

Matt Koht, Board President
Rescue Fire Protection District

Rescue Fire Protection District

BOARD OF DIRECTORS MEETING



Special Meeting Minutes

August 06, 2024, 6:00 P.M.
5221 Deer Valley Road, Rescue, CA 95672
(P.O. Box 201)
(530) 677-1868

1. CALL TO ORDER

18:00

2. ROLL CALL/ESTABLISH QUORUM

Directors in attendance:

<input checked="" type="checkbox"/>	Matt Koht
<input checked="" type="checkbox"/>	Penny Humphreys
<input checked="" type="checkbox"/>	Scott Thorne
<input type="checkbox"/>	George Madaryan

3. FLAG SALUTE

Conducted

4. APPROVAL OF AGENDA

Director Humphreys made a motion to approve the agenda, seconded by Director Thorne, and motion unanimously carried.

5. PUBLIC COMMENTS and PUBLIC FORUM

No Comments

6. ACTION ITEMS:

- 6.1. 2024/25 Annual Levy Submission/Resolution - Action item
 - *Director Koht made a motion to approve the 2024/24 Annual Levy Submission/Resolution, seconded by Director Humphreys, and motion unanimously carried.*
(Roll Call: 3 ayes =, 0 nays)
- 6.2. Conflict-of-Interest Code Review for the Year 2024 - Action item
 - *Director Humphreys made a motion to approve the Conflict-of-Interest Code Review for the Year 2024, seconded by Director Koht, and motion unanimously carried.*

Rescue Fire Protection District

BOARD OF DIRECTORS MEETING

7. GOOD TO THE ORDER

- Director Thorne reported that he should have additional drawings of the Station 83 remodel as well as the elevation drawings soon.
- Director Humphreys noted that the stonework on the RSLs's flagpole came out great. Rescue Resident Greg Garret completed the stonework.

8. NEXT SCHEDULED MEETING / AGENDA ITEMS

August 14, 2024

August 2024 Meeting rescheduled for

August 13, 2024

9. ADJOURNMENT

Director Koht made a motion to adjourn the August 2024 Special Meeting at 18:13, seconded by Director Thorne, and motion unanimously carried.

Prepared By:

Approved By:

Austin Woo, Board Clerk
Rescue Fire Protection District

Matt Koht, Board President
Rescue Fire Protection District



Rescue Fire Protection District

Warrants Report

July 2024

Invoice Number	Vendor	Description	GL Code/ Object	Journal Year	Journal Period	Net Amount	Invoice Date	Received Date
100000017590355	PUBLIC EMPLOYEES RETIREMENT SYSTEM	RFPD Inv: 100000017590355; CalPERS Annual Unfunded Accrued	4300	2025	1	74.75	07/15/2024	07/18/2024
1450833	LIFE ASSIST INC	RFPD Inv: 1450833; Medical Supplies	4201	2025	1	188.31	07/15/2024	07/18/2024
1452030	LIFE ASSIST INC	RFPD Inv: 1452030; Medical Supplies	4201	2025	1	249.74	07/15/2024	07/18/2024
INV505262	WITMER PUBLIC SAFETY GROUP INC	RFPD Inv: INV50526; Nomex Hoods	4060	2025	1	298.06	07/15/2024	07/18/2024
INV505990	WITMER PUBLIC SAFETY GROUP INC	RFPD Inv: INV505990; Boots	4060	2025	1	386.09	07/15/2024	07/18/2024
BE006138500	DELTA DENTAL OF CALIFORNIA	RFPD Inv: BE006138500; July Dental Insurance	3040	2025	1	1,113.69	07/15/2024	07/18/2024
INV96585	TARGETSOLUTIONS LEARNING LLC	RFPD Inv: INV96585; Membership Fee	4539	2025	1	2,800.00	07/15/2024	07/18/2024
INV00349894	TIMECLOCK PLUS LLC	RFPD Inv: INV00349894; Aladtec Annual Subscription	6040	2025	1	4,758.00	07/15/2024	07/18/2024
8/1/24-8/31/24	FIRE RISK MANAGEMENT SERVICES	RFPD Inv: 8/1/24-8/31/24; August Health Insurance	3040	2025	1	20,296.07	07/15/2024	07/18/2024
FRMS00237	FIRE RISK MANAGEMENT SERVICES	RFPD Inv: FRMS00237; Workers Comp Contrinution 2024-25	3040	2025	1	110,018.00	07/15/2024	07/18/2024
64069-2	COMMUNITY FIRST NATIONAL BANK	RFPD Inv: 64069-2; E283 Payment	6040	2025	1	117,458.00	07/15/2024	07/18/2024
July Total						257,640.71		



Rescue Fire Protection District

Monthly Budget Report

For the Period Ending July 31, 2024

(Target 8%)

		Actual Jul 2024	Total YTD July 31, 2024	PRELIMINARY Budget 2024/25	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget	Notes/Comments
REVENUE							
	<u>Property Tax Revenue</u>						
0100	Secured Tax Revenue	\$ -	\$ -	\$ 1,327,058	\$ (1,327,058)	0%	
0110	Unsecured Tax Revenue	\$ -	\$ -	24,689	(24,689)	0%	
0140	Supplemental Tax Revenue	\$ -	\$ -	37,000	(37,000)	0%	Jul-22 entries not yet posted by El Dorado County
0175	Special Tax (633)	\$ -	\$ -	131,300	(131,300)	0%	
0820	Homeowners Property Tax Relief	\$ -	\$ -	8,777	(8,777)	0%	
0360	Penalty and Costs	\$ -	\$ -	2,619	(2,619)	0%	
	Subtotal Property Tax Revenue	\$ -	\$ -	\$ 1,531,443	\$ (1,531,443)	0%	
	<u>Other Revenue</u>						
0001	Transfer from Fund Balances	\$ -	\$ -	\$ 372,594	\$ (372,594)	0%	Timing of collection
0400	Interest	\$ -	\$ -	5,000	(5,000)	0%	
0420	Rents & Leases	\$ -	\$ -	12,669	(12,669)	0%	
1060	Grant Revenue	\$ -	\$ -	22,727	(22,727)	0%	
1200	Revenue Other Government	\$ 72,296	\$ 72,296	-	72,296	N/A	
1310	Benefit Assessment (641)	\$ -	\$ -	271,909	(271,909)	0%	
1742	Misc. Copy Fees	\$ -	\$ -	-	-	N/A	
1940	Misc. Revenue	\$ 600	\$ 600	20,000	(19,400)	3%	
2000	Sale of Fixed Assets	\$ -	\$ -	-	-	N/A	
	Subtotal Other Revenue	\$ 72,896	\$ 72,896	\$ 704,899	\$ (632,004)	10%	
TOTAL REVENUE		\$ 72,896	\$ 72,896	\$ 2,236,342	\$ (2,163,447)	3%	
EXPENDITURES							
	<u>Salaries & Benefits</u>						
3000	Regular Employees	\$ 22,991	\$ 22,991	\$ 591,567	\$ 568,576	4%	Firefighter vacancy; timing of pay to Interim Fire Chief
3001	Extra Help	\$ 3,514	\$ 3,514	103,601	100,087	3%	Timing of Administrative Assistant hire
3002	Overtime	\$ 11,489	\$ 11,489	165,449	153,960	7%	
3004	Other Compensation	\$ 4,709	\$ 4,709	-	(4,709)	#DIV/0!	Semi-Annual Uniform Pay in Jul-22 PERS Annual Lump Sum Payments made in Jul-22
3020	Retirement	\$ 4,298	\$ 4,298	262,235	257,937	2%	
3021	Social Security	\$ 236	\$ 236	6,423	6,187	4%	
3022	Medicare	\$ 617	\$ 617	12,570	11,953	5%	
3040	Health Insurance	\$ 131,039	\$ 131,039	276,528	145,489	47%	
3042	Long-Term Disability	\$ -	\$ -	2,200	2,200	0%	
3043	Deferred Comp Employer Share	\$ 173	\$ 173	-	(173)	N/A	
3060	Workers' Compensation	\$ -	\$ -	74,716	74,716	0%	Annual premium paid in Jul-22
	Subtotal Salaries & Benefits	\$ 179,067	\$ 179,067	\$ 1,495,289	\$ 1,316,222	12%	
	<u>Services & Supplies</u>						
4020	Clothing	\$ (424)	\$ (424)	\$ 20,000	\$ 20,424	-2%	
4040	Communications	\$ -	\$ -	13,660	13,660	0%	
4060	Inservice Food	\$ -	\$ -	2,000	2,000	0%	



Rescue Fire Protection District
Monthly Budget Report
For the Period Ending July 31, 2024

(Target 8%)

		Actual Jul 2024	Total YTD July 31, 2024	PRELIMINARY Budget 2024/25	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget	Notes/Comments
4080	Household Expense	\$ -	-	3,600	3,600	0%	
4100	Insurance	\$ -	-	65,000	65,000	0%	
4140	Equipment Maintenance	\$ -	-	7,000	7,000	0%	
4142	Radio Maintenance	\$ -	-	1,000	1,000	0%	
4162	Vehicle Maintenance	\$ -	\$ -	58,900	58,900	0%	
4180	Maintenance of Structures	\$ -	\$ -	35,484	35,484	0%	
4200	Medical Supplies	\$ 438	\$ 438	7,000	6,562	6%	
4220	Memberships	\$ -	\$ -	940	940	0%	
4260	Office Expense	\$ -	\$ -	3,500	3,500	0%	
4261	Postage	\$ -	\$ -	-	-	N/A	Timing of invoices
4300	Professional Services	\$ 75	\$ 75	144,769	144,694	0%	
4400	Publications & Legal Notices	\$ -	\$ -	450	450	0%	
4420	Rents & Leases/Equipment	\$ -	\$ -	1,623	1,623	0%	
4460	Small Tools	\$ -	\$ -	2,000	2,000	0%	
4461	Fire Equipment	\$ -	\$ -	5,000	5,000	N/A	
4500	Special Department Expense	\$ -	\$ -	2,343	2,343	0%	
4507	Fire Prevention	\$ -	\$ -	5,000	5,000	0%	
4515	Fuel Purchases	\$ -	\$ -	23,000	23,000	0%	
4539	Software License	\$ 7,558	\$ 7,558	27,250	19,692	28%	
4600	Transportation & Travel	\$ -	\$ -	2,500	2,500	0%	
4609	Educational Training	\$ -	\$ -	12,431	12,431	0%	
4617	Staff Development	\$ -	\$ -	1,000	1,000	0%	
4700	Utilities	\$ -	\$ -	23,500	23,500	0%	
Subtotal Services & Supplies		\$ 7,646	\$ 7,646	\$ 468,950	\$ 461,304	2%	
Fixed Assets							
6020	Structures & Improvements	\$ -	\$ -	\$ 300,000	\$ 300,000	0%	Timing of project
6040	Equipment	\$ -	\$ -	150,593	150,593	0%	Timing of purchase
Subtotal Fixed Assets		\$ -	\$ -	\$ 450,593	\$ 450,593	0%	
TOTAL EXPENDITURES		\$ 186,714	\$ 186,714	\$ 2,414,832	\$ 2,228,118	8%	
TOTAL REVENUE LESS EXPENDITURES		\$ (113,818)	\$ (113,818)	\$ (178,490)	\$ 64,671		