

Rescue Fire Protection District

BOARD OF DIRECTORS AGENDA Regular Meeting September 14, 2022 6:00 P.M.

**5221 Deer Valley Road, Rescue, CA 95672
(P.O. Box 201)
(530) 677-1868**

ATTENTION

Residents planning to address the Board of Directors at this Board meeting: due to the concerns about the COVID-19 virus, we respectfully ask if you are feeling ill for any reason not to attend in person.

Please submit your comments in writing to admin@rescuefiredepartment.org and they will be entered into the public record. If you are healthy and chose to attend the meeting, we ask that you wear a mask and maintain a six-foot buffer between you and others, as suggested by the State Department of Public Health.

Thank you for your understanding during these challenging times.

NOTE

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Board Clerk at 916-933-6623; ext. 1038, at least two (2) days prior to the meeting.

1. **CALL TO ORDER**
2. **ROLL CALL/ESTABLISH QUORUM**
3. **FLAG SALUTE**
4. **APPROVAL OF AGENDA**
5. **PUBLIC COMMENTS and PUBLIC FORUM**

This item is for the public to discuss matters not on the agenda and within the jurisdiction of the District or to discuss the closed executive session item. Comments shall be limited to five minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.
6. **CHIEF'S REPORT**
7. **CORRESPONDENCE and COMMUNICATIONS**
8. **CONSENT CALENDAR**
 - A. **Approve Minutes from the August 10, 2022 Board Meeting**
 - B. **Approve Financial Statements and Warrants Report for August 2022**
9. **BOARD COMMITTEES**
 - A. **Personnel Committee: Report**
 - B. **Budget Committee: Report**
 - C. **Buildings and Grounds: Report**
 - D. **JPA Committee: Report**
 - E. **LAFCO: Report**
 - F. **Transition Committee: Report**
10. **RVFA REPORT**

Rescue Fire Protection District

11. OLD BUSINESS

12. FISCAL ITEMS

- A. **Public Hearing: Review and approve Resolution 2022-08 adopting the Final Budget for fiscal year 2022-2023**
- B. **Review and approve Resolution 2022-09 authorizing a revolving petty cash fund and naming as the custodian of said fund**

13. NEW BUSINESS

- A. **Review and approve proposal to acquire a medic unit from the El Dorado County Emergency Services Authority JPA**
- B. **Review and approve Ordinance 2022-001 adopting the 2022 Fire Code, as amended; Introduction and first reading of Ordinance; Set public hearing for October 12, 2022**

14. GOOD TO THE ORDER

15. NEXT SCHEDULED MEETING/AGENDA ITEMS

October 12, 2022

16. ADJOURNMENT

Rescue Fire Protection District

Rescue, CA

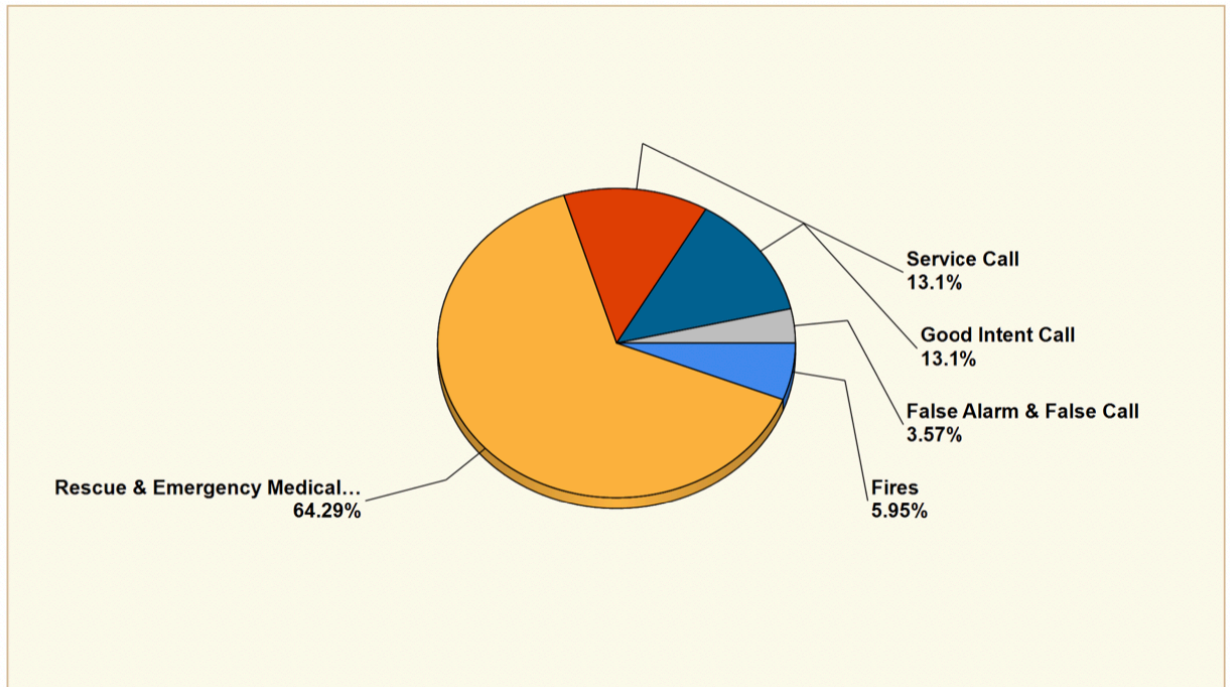
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Incident Count for Zone for Date Range

Zone: All Zones | Start Date: 08/01/2022 | End Date: 08/31/2022

ZONE	NUMBER OF CALLS
27 - Gold Hill	2
28 - Shingle Springs	1
38 - Pioneer	1
47 - Sleepy Hollow	2
48 - Missouri Flat	10
74 - Coloma	6
81 - North Rescue	13
82 - West Rescue	8
83 - Central Rescue	29
84 - North Eldorado Hills	2
86 - East Eldorado Hills	1
88 - North Cameron Park	8
92 - Latrobe	1
TOTAL:	84



Rescue Fire Protection District

BOARD OF DIRECTORS MINUTES

Regular Meeting August 10, 2022

6:00 P.M.

5221 Deer Valley Road, Rescue, CA 95672

(P.O. Box 201)

(530) 677-1868

1. CALL TO ORDER 1800

2. ROLL CALL/ESTABLISH QUORUM

Directors in attendance: Araujo, Humphreys, Koht, Smith and Thorne

3. FLAG SALUTE

4. APPROVAL OF AGENDA

Director Humphreys made a motion to approve the agenda, seconded by Director Araujo, and motion unanimously carried.

5. CLOSED SESSION

A. CLOSED SESSION pursuant to Government Code Section 54957(b)(1); Public Employee Performance Evaluation: Fire Chief

Director Humphreys made a motion to move the Closed Session to the end of the meeting after Item 14-A, New Business, seconded by Director Araujo, and motion unanimously carried.

The meeting adjourned to closed session at 1923.

The meeting returned to open session at 1955. No action was taken in closes session.

6. PUBLIC COMMENTS and PUBLIC FORUM

None

7. CHIEF'S REPORT

Chief Ransdell reported the following to the Board:

- The selected Administrative Assistant completed the background process and declined the formal offer of employment. He will work with Cora to pursue a temporary employee to get this position filled quickly
- He is working on getting the DMV pull report access transferred
- Captain Balak is looking at potential grants for PPE
- All files have been returned to Rescue from El Dorado Hills Fire Department
- Staff is looking at a new timekeeping system
- The new Engineer/Paramedic will hopefully be online soon
- The letter for the Kanaka Valley residents was completed and sent to their attorney
- There were 112 calls in July

8. CORRESPONDENCE and COMMUNICATIONS

None

9. CONSENT CALENDAR

A. Approve Minutes from the July 20, 2022 Board Meeting

B. Approve Financial Statements and Warrants Report for July 2022

Rescue Fire Protection District

C. Approve Intern Hours Report for July 2022

Director Humphreys made a motion to approve the consent calendar, seconded by Director Thorne, and motion unanimously carried.

10. BOARD COMMITTEES

- A. **Personnel Committee:** No report
- B. **Budget Committee:** No report. Director of Finance Braddock reported that she is updating the budget for new information as it comes it and will present the Final Budget at the September meeting.
- C. **Buildings and Grounds:** No report
- D. **JPA Committee:** Medic 49 is officially out of service and will no longer be staffed by Diamond Springs FPD. This has negatively impacted the system and the JPA Board of Directors is exploring options to address this.
- E. **LAFCO:** No report
- F. **Transition Committee:** No report. Staff is working on completing the transition list.

11. RVFA REPORT

Director Thorne reported that National Night Out was a success and the RVFA made about \$3,000.

12. OLD BUSINESS

- A. **Review and discuss potential purchase of Type III Engine**
Chief Ransdell presented a proposal to purchase a Pierce Type III Engine. He presented four different finance term options and recommended the Board approve the Engine purchase and select either the 5- or 7-year finance option.

Director Araujo made a motion to purchase a Pierce Type III Engine utilizing the 5-year finance option and directed Staff to draft a District Reserve policy, seconded by Director Thorne, and motion unanimously carried.

13. FISCAL ITEMS

- A. **Public Hearing: Review and approve Resolution 2022-07 adopting the appropriation limits for the 2022-23 fiscal year**

Director of Finance Braddock presented Resolution 2022-07 adopting the appropriation limits for the 2022-23 fiscal year, explaining how the limit was calculated.

Director Humphreys made a motion to approve Resolution 2022-07 adopting the appropriation limits for the 2022-23 fiscal year, seconded by Director Smith, and motion unanimously carried (roll call vote).

14. NEW BUSINESS

- A. **Discuss property for sale adjacent to Station 83**
Captain Warman presented his research on the 8-acre property for sale adjacent to Station 83. The Board discussed the details and potential uses of this property. Director Koht asked that the Buildings and Grounds Committee meet to collect more facts and report back to the Board.

15. GOOD TO THE ORDER

None

16. NEXT SCHEDULED MEETING/AGENDA ITEMS

September 14, 2022

17. ADJOURNMENT

The meeting was adjourned at 1956.

Rescue Fire Protection District



Rescue Fire Protection District Monthly Budget Report For the Period Ending August 31, 2022

		(Target 16%)						
		Actual	Actual	Total YTD	PRELIMINARY	Variance YTD	YTD Actual %	
		Jul 2022	Aug 2022	August 31, 2022	Budget 2022/23	Actual to Full Year Budget	of Full Year Budget	Notes/Comments
REVENUE								
<u>Property Tax Revenue</u>								
0100	Secured Tax Revenue	\$ -	\$ -	\$ -	\$ 1,199,646	\$ (1,199,646)	0%	
0110	Unsecured Tax Revenue	\$ -	\$ 77	\$ 77	20,939	(20,862)	0%	
0140	Supplemental Tax Revenue	\$ -	\$ 379	\$ 379	30,031	(29,652)	1%	Property tax revenue collection timing
0175	Special Tax (633)	\$ -	\$ 150	\$ 150	133,400	(133,250)	0%	
0820	Homeowners Property Tax Relief	\$ -	\$ -	\$ -	9,066	(9,066)	0%	
0360	Penalty and Costs	\$ -	\$ 115	\$ 115	2,141	(2,026)	5%	
Subtotal Property Tax Revenue		\$ -	\$ 721	\$ 721	\$ 1,395,223	\$ (1,394,502)	0%	
<u>Other Revenue</u>								
0001	Transfer from Fund Balances	\$ -	\$ -	\$ -	\$ 372,594	\$ (372,594)	0%	Higher interest rate than budgeted Timing of collection
0400	Interest	\$ -	\$ 938	\$ 938	4,000	(3,062)	23%	
0420	Rents & Leases	\$ -	\$ -	\$ -	12,669	(12,669)	0%	
1060	Grant Revenue	\$ -	\$ -	\$ -	22,727	(22,727)	0%	
1200	Revenue Other Government	\$ -	\$ -	\$ -	-	-	N/A	
1310	Benefit Assessment (641)	\$ -	\$ 305	\$ 305	268,823	(268,518)	0%	
1742	Misc. Copy Fees	\$ -	\$ -	\$ -	-	-	N/A	
1940	Misc. Revenue	\$ -	\$ -	\$ -	20,000	(20,000)	0%	
2000	Sale of Fixed Assets	\$ -	\$ -	\$ -	-	-	N/A	
Subtotal Other Revenue		\$ -	\$ 1,243	\$ 1,243	\$ 700,813	\$ (699,570)	0%	
TOTAL REVENUE		\$ -	\$ 1,965	\$ 1,965	\$ 2,096,037	\$ (2,094,072)	0%	
EXPENDITURES								
<u>Salaries & Benefits</u>								
3000	Regular Employees	\$ 18,197	\$ 33,195	\$ 51,392	\$ 599,838	\$ 548,447	9%	Firefighter vacancy; classification of Fire Chief Wages to Extra Help
3001	Extra Help	\$ -	\$ 7,572	\$ 7,572	32,506	24,934	23%	Timing of Administrative Assistant hire; classification of Fire Chief Wages (budgeted to Regular Employees)
3002	Overtime	\$ 7,775	\$ 18,351	\$ 26,125	181,215	155,090	14%	
3004	Other Compensation	\$ 3,077	\$ 1,241	\$ 4,318	14,630	10,312	30%	Semi-Annual Uniform Pay in Jul-22
3020	Retirement	\$ 176,760	\$ 6,953	\$ 183,712	292,261	108,549	63%	PERS Annual Lump Sum Payments made in Jul-22
3021	Social Security	\$ 26	\$ 500	\$ 526	2,015	1,489	26%	Fire Chief - adjust final budget amount
3022	Medicare	\$ 417	\$ 868	\$ 1,286	12,028	10,742	11%	
3040	Health Insurance	\$ 16,899	\$ 34,400	\$ 51,299	234,719	183,420	22%	Paid September premium in August
3042	Long-Term Disability	\$ -	\$ -	\$ -	2,200	2,200	0%	
3043	Deferred Comp Employer Share	\$ 76	\$ 138	\$ 215	-	(215)	N/A	
3060	Workers' Compensation	\$ 74,716	\$ -	\$ 74,716	70,000	(4,716)	107%	Annual premium paid in Jul-22
Subtotal Salaries & Benefits		\$ 297,943	\$ 103,218	\$ 401,161	\$ 1,441,412	\$ 1,040,251	28%	
<u>Services & Supplies</u>								
4020	Clothing	\$ -	\$ 683	\$ 683	\$ 16,300	\$ 15,617	4%	
4040	Communications	\$ -	\$ 417	\$ 417	15,210	14,793	3%	
4060	Inservice Food	\$ -	\$ -	\$ -	1,000	1,000	0%	



Rescue Fire Protection District
Monthly Budget Report
For the Period Ending August 31, 2022

		(Target 16%)					
	Actual Jul 2022	Actual Aug 2022	Total YTD August 31, 2022	PRELIMINARY Budget 2022/23	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget	Notes/Comments
4080 Household Expense	\$ -	\$ 250	250	3,525	3,275	7%	
4100 Insurance	\$ -	\$ -	-	24,200	24,200	0%	
4140 Equipment Maintenance	\$ -	\$ 2,787	2,787	6,228	3,441	45%	
4142 Radio Maintenance	\$ -	\$ -	-	500	500	0%	
4162 Vehicle Maintenance	\$ -	\$ 4,498	4,498	41,000	36,502	11%	
4180 Maintenance of Structures	\$ -	\$ 447	447	15,480	15,033	3%	
4200 Medical Supplies	\$ -	\$ 1,724	1,724	7,000	5,277	25%	
4220 Memberships	\$ -	\$ 112	112	940	828	12%	
4260 Office Expense	\$ -	\$ 369	369	2,910	2,541	13%	
4261 Postage	\$ -	\$ -	-	-	-	N/A	Timing of invoices
4300 Professional Services	\$ -	\$ 3,304	3,304	138,120	134,817	2%	
4400 Publications & Legal Notices	\$ -	\$ 98	98	450	353	22%	
4420 Rents & Leases/Equipment	\$ -	\$ 1,366	1,366	1,623	257	84%	
4460 Small Tools	\$ -	\$ -	-	2,200	2,200	0%	
4461 Fire Equipment	\$ -	\$ -	-	-	-	N/A	
4500 Special Department Expense	\$ -	\$ -	-	12,143	12,143	0%	
4507 Fire Prevention	\$ -	\$ -	-	500	500	0%	
4515 Fuel Purchases	\$ -	\$ 2,910	2,910	20,000	17,090	15%	
4539 Software License	\$ -	\$ 3,615	3,615	9,815	6,200	37%	
4600 Transportation & Travel	\$ -	\$ 198	198	2,500	2,302	8%	
4609 Educational Training	\$ -	\$ -	-	5,980	5,980	0%	
4617 Staff Development	\$ -	\$ -	-	500	500	0%	
4700 Utilities	\$ -	\$ 2,187	2,187	23,500	21,313	9%	
Subtotal Services & Supplies	\$ -	\$ 24,964	\$ 24,964	\$ 351,625	\$ 326,661	7%	
Fixed Assets							
6020 Structures & Improvements	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	0%	Timing of project
6040 Equipment	\$ -	\$ -	\$ -	3,000	3,000	0%	Timing of purchase
Subtotal Fixed Assets	\$ -	\$ -	\$ -	\$ 303,000	\$ 303,000	0%	
TOTAL EXPENDITURES	\$ 297,943	\$ 128,182	\$ 426,125	\$ 2,096,037	\$ 1,669,912	20%	
TOTAL REVENUE LESS EXPENDITURES	\$ (297,943)	\$ (126,217)	\$ (424,160)	\$ (0)	\$ (424,160)		



Rescue Fire Protection District

Warrants Report August 2022

Invoice Number	Vendor	Description	GL Code/ Object	Journal Year	Journal Period	Net Amount	Invoice Date	Received Date
BE005084073	DELTA DENTAL OF CALIFORNIA	RFPD Inv: BE005084073; Dental Insurance	3040	2023	2	\$ 1,051.19	07/29/2022	08/04/2022
D488393	AMERICAN FIDELITY ASSURANCE COMPANY	RFPD Inv: D488393; Supplemental Insurance	3040	2023	2	\$ 1,037.78	08/19/2022	08/24/2022
FDAC 9/1/22	FIRE DISTRICTS ASSOCIATION OF CALIFORNIA	RFPD Inv: FDAC 9/1/22; Health Insurance - Sept	3040	2023	2	\$ 16,464.57	08/19/2022	08/24/2022
92676	ARNOLDS FOR AWARDS INC	RFPD Inv: 92676; Fats Tags	4020	2023	2	\$ 45.05	07/29/2022	08/04/2022
55154-1	ADVANTAGE GEAR INC	RFPD Inv: 55154-1; Ransdell Uniform	4020	2023	2	\$ 598.03	07/29/2022	08/04/2022
55252-1	ADVANTAGE GEAR INC	RFPD Inv: 55252-1; Uniform (Ransdell)	4020	2023	2	\$ 40.11	08/04/2022	08/08/2022
CC 7/22/22-10	US BANK INC	RFPD Inv: CC 7/22/22-10; M2M Account	4040	2023	2	\$ 7.02	07/29/2022	08/04/2022
CC 7/22/22-11	US BANK INC	RFPD Inv: CC 7/22/22-11; Internet	4040	2023	2	\$ 123.05	07/29/2022	08/04/2022
CC 7/22/22-9	US BANK INC	RFPD Inv: CC 7/22/22-9; Ipad/Cell Phone Service	4040	2023	2	\$ 160.55	07/29/2022	08/04/2022
18587699	PACIFIC BELL TELEPHONE COMPANY	RFPD Inv: 000018587699; Phone Lines	4040	2023	2	\$ 126.79	08/19/2022	08/24/2022
CC 7/22/22-1	US BANK INC	RFPD Inv: CC 7/22/22-1; Housekeeping Supplies	4080	2023	2	\$ 122.63	07/29/2022	08/04/2022
CC 7/22/22-8	US BANK INC	RFPD Inv: CC 7/22/22-8; Waste Disposal	4085	2023	2	\$ 127.07	07/29/2022	08/04/2022
241599	ALLSTAR FIRE EQUIPMENT INC	RFPD Inv: 241599; SCBA Maintenance	4140	2023	2	\$ 762.00	08/19/2022	08/24/2022
INV616428	LN CURTIS & SONS	RFPD Inv: INV616428; Hurst Hydraulic Tools/Maint	4140	2023	2	\$ 2,025.00	08/19/2022	08/24/2022
331026	DOUG VEERKAMP GENERAL ENGINEERING INC	RFPD Inv: 331026; Maintenance E-383	4160	2023	2	\$ 150.00	08/19/2022	08/24/2022
331091	DOUG VEERKAMP GENERAL ENGINEERING INC	RFPD Inv: 331091; Maintenance E-383	4160	2023	2	\$ 2,486.70	08/19/2022	08/24/2022
CC 7/22/22-19	US BANK INC	RFPD Inv: CC 7/22/22-19; Parts for Hose Flaps	4162	2023	2	\$ 15.87	07/29/2022	08/04/2022
CC 7/22/22-17	US BANK INC	RFPD Inv: CC 7/22/22-17; Parts for Hose Flaps	4162	2023	2	\$ 26.81	07/29/2022	08/04/2022
CC 7/22/22-18	US BANK INC	RFPD Inv: CC 7/22/22-18; Parts for Hose Flaps	4162	2023	2	\$ 28.25	07/29/2022	08/04/2022
330991	DOUG VEERKAMP GENERAL ENGINEERING INC	RFPD Inv: 330991; Maintenance WT-83	4162	2023	2	\$ 893.67	08/04/2022	08/08/2022
330992	DOUG VEERKAMP GENERAL ENGINEERING INC	RFPD Inv: 330992; Maintenance E-83	4162	2023	2	\$ 897.03	08/04/2022	08/08/2022
37632	HIGHLANDER TERMITES & PEST CONTROL INC	RFPD Inv: 37632; Pest Control	4180	2023	2	\$ 65.00	07/29/2022	08/04/2022
CC 7/22/22-4	US BANK INC	RFPD Inv: CC 7/22/22-4; Fluorescent bulbs	4189	2023	2	\$ 9.09	07/29/2022	08/04/2022
CC 7/22/22-6	US BANK INC	RFPD Inv: CC 7/22/22-6; Fluorescent bulbs	4189	2023	2	\$ 18.50	07/29/2022	08/04/2022
CC 7/22/22-13	US BANK INC	RFPD Inv: CC 7/22/22-13; mailbox repair parts	4189	2023	2	\$ 101.69	07/29/2022	08/04/2022
CC 7/22/22-3	US BANK INC	RFPD Inv: CC 7/22/22-3; Blinds for RSLs	4189	2023	2	\$ 252.50	07/29/2022	08/04/2022
1225854	LIFE ASSIST INC	RFPD Inv: 1225854; Medical Supplies	4201	2023	2	\$ 36.68	07/29/2022	08/04/2022
1227200	LIFE ASSIST INC	RFPD Inv: 1227200; Medical Supplies	4201	2023	2	\$ 39.93	07/29/2022	08/04/2022
CC 7/22/22-5	US BANK INC	RFPD Inv: CC 7/22/22-5; Replaced expired eyewash	4201	2023	2	\$ 53.61	07/29/2022	08/04/2022
1225700	LIFE ASSIST INC	RFPD Inv: 1225700; Medical Supplies	4201	2023	2	\$ 112.10	07/29/2022	08/04/2022
1235026	LIFE ASSIST INC	RFPD Inv: 1235026; Medical Supplies	4201	2023	2	\$ 6.18	08/19/2022	08/24/2022
1238065	LIFE ASSIST INC	RFPD Inv: 1238065; Medical Supplies	4201	2023	2	\$ 130.49	08/19/2022	08/24/2022
1236077	LIFE ASSIST INC	RFPD Inv: 1236077; Medical Supplies	4201	2023	2	\$ 138.91	08/19/2022	08/24/2022
1232798	LIFE ASSIST INC	RFPD Inv: 1232798; Medical Supplies	4201	2023	2	\$ 237.65	08/19/2022	08/24/2022
1232558	LIFE ASSIST INC	RFPD Inv: 1232558; Medical Supplies	4201	2023	2	\$ 967.95	08/19/2022	08/24/2022
CC 7/22/22-15	US BANK INC	RFPD Inv: CC 7/22/22-15; PO Box	4260	2023	2	\$ 332.00	07/29/2022	08/04/2022
3554175	JJR ENTERPRISES INC	RFPD Inv: 3554175; Copier	4260	2023	2	\$ 37.43	08/19/2022	08/24/2022
CC 7/22/22-7	US BANK INC	RFPD Inv: CC 7/22/22-7; Job Posting	4300	2023	2	\$ 471.86	07/29/2022	08/04/2022
22-152	ARI INVESTIGATIONS INC	RFPD Inv: 22-152; Background Investigation (Mitjans)	4300	2023	2	\$ 500.00	07/29/2022	08/04/2022
100000016886269	PUBLIC EMPLOYEES RETIREMENT SYSTEM	GASB 68 Report Fees	4300	2023	2	\$ 1,400.00	08/23/2022	08/23/2022



Rescue Fire Protection District

Warrants Report

August 2022

Invoice Number	Vendor	Description	GL Code/ Object	Journal Year	Journal Period	Net Amount	Invoice Date	Received Date
320901476014 8/9/22	PERMANENTE MEDICAL GROUP INC	RFPD Inv: 320901476014; Kaiser Medical Physicals	4324	2023	2	\$ 932.00	08/19/2022	08/24/2022
10672	MOUNTAIN DEMOCRAT INC	RFPD Inv: 10672; Public Notice	4400	2023	2	\$ 97.50	08/04/2022	08/08/2022
1461834	STATE OF CALIFORNIA	RFPD Inv: 1461834; Pine Hill Vault Space	4420	2023	2	\$ 1,366.00	08/04/2022	08/08/2022
CC 7/22/22-2	US BANK INC	RFPD Inv: CC 7/22/22-2; Fuel	4515	2023	2	\$ 17.36	07/29/2022	08/04/2022
CC 7/22/22-16	US BANK INC	RFPD Inv: CC 7/22/22-16; Fuel	4515	2023	2	\$ 123.51	07/29/2022	08/04/2022
580388	MEL DAWSON INC	RFPD Inv: 580388; Fuel	4515	2023	2	\$ 1,384.96	07/29/2022	08/04/2022
587420	MEL DAWSON INC	RFPD Inv: 587420; Fuel	4515	2023	2	\$ 1,383.70	08/19/2022	08/24/2022
CC 7/22/22-14	US BANK INC	RFPD Inv: CC 7/22/22-14; Ransdell's email account	4539	2023	2	\$ 43.99	07/29/2022	08/04/2022
INV00203116	TIMECLOCK PLUS LLC	RFPD Inv: INV00203116; Aladtec Integration Subscription	4539	2023	2	\$ 576.02	08/19/2022	08/24/2022
INV00202315	TIMECLOCK PLUS LLC	RFPD Inv: INV00202315; Aladtec Annual Subscription	4539	2023	2	\$ 2,995.00	08/19/2022	08/24/2022
8/9/22	BRYAN F RANSDALL	RFPD Inv: RANS8/9/22; Fuel Reimbursement	4600	2023	2	\$ 92.18	08/19/2022	08/24/2022
7/15/22	BRYAN F RANSDALL	RFPD Inv: RANS7/15/22; Fuel Reimbursement	4600	2023	2	\$ 105.69	08/19/2022	08/24/2022
CC 7/22/22-12	US BANK INC	RFPD Inv: CC 7/22/22-12; Utilities/Electric	4700	2023	2	\$ 1,557.72	07/29/2022	08/04/2022
1612-062886 7/22/22	SUBURBAN PROPANE LP	RFPD Inv: 1612-062886; Propane	4700	2023	2	\$ 629.65	08/19/2022	08/24/2022
TOTAL AUGUST 2022						\$ 43,406.02		



RESCUE FIRE PROTECTION DISTRICT



FINAL BUDGET
2022/2023

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Rescue Fire Protection District

P.O. Box 201 ♦ 5221 Deer Valley Road
Rescue, CA 95672

OFFICE (530) 677-1868 ♦ FAX (530) 677-9609
www.rescuefiredepartment.org

MEMORANDUM

DATE: September 14, 2022
TO: Board of Directors
FROM: Bryan Ransdell, Fire Chief
SUBJECT: Final Budget (FY 2022-2023)

Enclosed is the proposed 2022/23 Final Budget for Rescue Fire Protection District. State law requires all Special Districts to adopt a preliminary budget prior to June 30th each year, with the final budget adoption by September 30th. Below is a summary of the proposed budget by category, as well as any significant changes from prior year.

REVENUE

- **Property Tax:** There is currently a budgeted increase of approximately 9.6% in property tax revenues from prior year. This assumption is based on estimates provided by the El Dorado County Auditor-Controller's Office for secured (net of the County administrative fee), unsecured, and homeowner's exemption tax revenue categories. The budgeted estimates are based on historical trends for supplemental tax revenue and penalties.
- **Special Tax:** There is a slight decrease in the budgeted Special Tax Revenue. This category is budgeted based on prior year actual collections.
- **Benefit Assessment:** Benefit Assessment Revenue has a budgeted increase of 2% from prior year actual collections, which is based on Board approved resolution 2022-03.
- **Grant Revenue:** The District budgeted \$22,727 in grant revenue for an anticipated ARPA grant.
- **Revenue Other Government:** There is no revenue budgeted in this category in fiscal year 2022-23. The amount budgeted in prior year represented the 10% cost share for a multi-agency EKG monitor grant.
- **Miscellaneous Revenues:** This category includes strike team and mutual aid reimbursements, workers' compensation reimbursements, department credit card program rewards, and other miscellaneous revenues. The District budgeted \$20,000 in this category, a decrease from prior year due to an anticipated decrease in workers' compensation reimbursements.

RESERVE FUND EXPENDITURES

- **Development Fee Reserve Fund:** The District plans to utilize \$300,000 in Development Impact Fee Reserves to go toward the budgeted construction costs of the Station 83 remodel. This is a placeholder to start the project, as the full remodel is expected to span over multiple fiscal years.

WAGES AND BENEFITS

- **Regular Full-time Employees (Acct. 3000)**: There is a budgeted increase of \$52,782, or 11% in this category. There are six (6) total full-time positions budgeted, including three (3) Captain/Paramedics, two (2) Engineer/Paramedics, and one (1) Firefighter/EMT. The remaining budgeted increase in this category reflects projected step increases, two (2) 3% COLA's effective 7/1/21 and 7/1/22, the reclassification of a Firefighter/Paramedic position to an Engineer/Paramedic, and the reclassification of Longevity and Holiday Pay from the Other Compensation category to this category.
- **Extra Help (Acct. 3001)**: There is an increase of \$111,226 in this category due to the addition of a part-time Fire Chief as well as a part-time Administrative Assistant. These increases are partially offset by the reclassification of intern stipends to the Other Compensation category.
- **Overtime (Acct. 3002)**: There is a budgeted increase of \$55,330, or 39% in Overtime compensation. This increase is based on current actual trends in OT hours worked, which is mostly due to a position vacancy.
- **Other Compensation (Acct. 3004)**: There is a decrease of \$34,843, or 70%, in this category from prior year budget, which reflects the reclassification of Longevity and Holiday Pay from this category to the Regular Wages category.
- **PERS Retirement (Acct. 3020)**: PERS Retirement costs increased by approximately \$26,562, or 10% from prior year. This reflects an increase in the required Unfunded Liability payment, the addition of a part-time Administrative Assistant, and a budgeted increase in pensionable earnings.
- **Health Insurance (Acct. 3040)**: Health Insurance costs are projected to increase by \$18,168, or 9% from prior year based on the assumption that new employees will opt into health insurance coverage.

SERVICES AND SUPPLIES

- **Clothing (Acct. 4020)**: Budgeted costs for Clothing/PPE decreased by \$5,568, or 23%, due to the removal of one-time purchases in the prior year budget.
- **Insurance (Acct. 4100)**: Insurance costs are budgeted to increase by \$10,000, or 56%, due to a change in carrier in November 2022 and a projected increase in premium rates.
- **Vehicle Maintenance (Acct. 4162)**: Decreased costs by \$5,000, or 9% from prior year due to the removal of the water tender tank refurbishment that was in the prior year budget, partially offset by the addition of tires and rims.
- **Maintenance of Structures (Acct. 4180)**: Increased by \$24,000 from prior year budget due to the addition of planned paint, HVAC, and generator projects at Station 83.
- **Office Expense (Acct. 4260)**: Increased from prior year by \$6,000 due to the addition IT Equipment.
- **Professional Services (Acct. 4300)**: Decreased from prior year by \$86,874, or 58% due to the removal of the cost of the Shared Services Agreement with El Dorado Hills Fire Department, partially offset by the addition of a Nexus Study update and IT Services.
- **Software License (Acct. 4539)**: Increased by \$7,242 from prior year budget due to the addition of a timekeeping system, Timeclock Plus, as well as Tablet Command.

CAPITAL ASSETS

- **Structures & Improvements (Acct. 6020)**: The District budgeted \$300,000 in this category to reflect estimated costs to begin construction of the planned Station 83 remodel.
- **Equipment (Acct. 6040)**: The District budgeted \$3,000 for a hose tester as well as \$10,000 for a new copy machine.

APPROPRIATION (GANN) LIMIT

Article XIII B of the California Constitution requires State and local governments to establish an appropriation, or “Gann” limit each fiscal year. This limit is the ceiling above which tax dollar spending cannot exceed for the fiscal year. Base year revenues are increased annually by a factor that combines the government entity’s population growth rate and the increase in the California per capita personal income. Special Districts may choose to use the population growth rate of the District or the County population growth rate.

For fiscal year 2022-23, the District calculated the appropriation limit by combining the California per capital personal income increase of 7.55% (provided by the California Department of Finance) with the decrease in population of El Dorado County’s unincorporated areas of -0.19% (provided by El Dorado County). The calculated ratio by combining these two factors is 1.0735 (1.0755 x 0.9981). Applying that ratio to the 2021-22 limit of \$1,439,385.17 results in a calculated 2022-23 appropriation limit of \$1,545,179.98. Budgeted appropriations for fiscal year 2022-23 are below this limit.

UPCOMING CHALLENGES

The District faces several challenges that may significantly impact its financial position, including:

- Transition from the Shared Services Agreement with El Dorado Hills Fire Department.
- Recruitment and retention of key administrative employees.
- Affordability of Fire Chief and Administrative Assistant positions.
- How to address the District’s inability to save for required future capital replacements.
- The completion of a full Station Remodel/Upgrade.
- How to attract and retain qualified Firefighter/Paramedic candidates in a competitive job market.
- Inflationary impact on the cost of goods and services that may potentially exceed future growth in revenue.



BUDGET SUMMARY



Rescue Fire Protection District

Fire District Budget Fiscal Year 2022-23 Summary

Summary of Revenue and Expenditures

Revenue	\$	2,100,527
Expenditures	\$	2,100,527
Contingency	\$	7,377
Salaries & Benefits	\$	1,450,269

Development Fees

Development Fee Balance June 30, 2021 (Actual)	\$	558,992
Development Fee's and Interest Received 2021-2022 (Actual)		171,483
Development Fee's Expenditure 2021-2022 (Actual)		(1,687)
Development Fee Balance June 30, 2022 (Actual)	\$	728,787
Proposed Development Fee Expenditures		300,000
Ending Balance (Projected)	\$	428,787

Reserve Account Balance as of June 30, 2022

Reserve Balance June 30, 2022 (Projected)		
Designated Future Capital Replacement		90,978
Designated - Other (OPEB)		382,024
Undesignated Reserve Funding		964,025
Total Balance (Projected)	\$	1,437,027

Reserve Account Expenditures 2022-2023

Budgeted Expenditures/Transfers, Fiscal Year 2022-23		
Designated Compensated Absences	\$	-
Designated Future Capital Replacement		-
Designated Post Retirement Healthcare		-
Undesignated Reserve Funding		-
Total Budgeted Expenditures/Transfers	\$	-

Budgeted Ending Balance, Fiscal Year 2022-23		
Designated Future Capital Replacement		90,978
Designated - Other (OPEB)		382,024
Undesignated Reserve Funding		964,025
Ending Balance	\$	1,437,027



BUDGET DETAIL



Rescue Fire Protection District
Fire District Budget
Fiscal Year 2022-2023

Department 80856 • Index Code 856000

	2022-23 Budget	2021-22 Budget	\$ Change from Prior Year	% Change from Prior Year
Salaries & Benefits				
3000 Regular Employees	\$ 512,896	\$ 460,115	\$ 52,782	11%
3001 Extra Help	118,226	7,000	111,226	1589%
3002 Overtime	198,876	143,546	55,330	39%
3004 Other Compensation	14,630	49,473	(34,843)	-70%
3020 Retirement	280,683	254,121	26,562	10%
3021 Social Security	7,330	-	7,330	0%
3022 Medicare	12,253	9,692	2,561	26%
3040 Health Insurance	228,459	210,292	18,168	9%
3041 Unemployment Insurance	-	-	-	0%
3042 Long-term Disability	2,200	1,638	562	34%
3060 Workers' Compensation	74,716	70,000	4,716	7%
Salaries & Benefits Total	\$ 1,450,269	\$ 1,205,876	\$ 244,392	20%
Services & Supplies				
4020 Clothing	19,000	24,568	(5,568)	-23%
4040 Communications	13,660	15,318	(1,658)	-11%
4044 Cable/Internet Service	1,550	-	1,550	0%
4060 Inservice Food	1,000	1,000	-	0%
4080 Household Expense	2,000	3,300	(1,300)	-39%
4085 Refuse Disposal	1,525	-	1,525	0%
4100 Insurance	28,000	18,000	10,000	56%
4140 Equipment Maintenance	6,400	6,928	(528)	-8%
4142 Radio Maintenance	500	500	-	0%
4162 Vehicle Maintenance	50,000	55,000	(5,000)	-9%
4180 Maintenance of Structures	39,480	15,480	24,000	155%
4201 Medical Supplies	7,000	7,000	-	0%
4220 Memberships	940	788	153	19%
4260 Office Expense	8,910	2,910	6,000	206%
4300 Professional Services	63,420	150,294	(86,874)	-58%
4324 Employee Medicals	4,900	-	4,900	0%
4400 Publications & Legal Notices	450	450	-	0%
4420 Rents & Leases/Equipment	1,623	1,623	-	0%



Rescue Fire Protection District
Fire District Budget
Fiscal Year 2022-2023

Department 80856 • Index Code 856000

	2022-23 Budget	2021-22 Budget	\$ Change from Prior Year	% Change from Prior Year
4460 Small Tools	2,000	2,200	(200)	-9%
4461 Fire Equipment	-	-	-	0%
4500 Special Department Expense	2,143	1,833	311	17%
4507 Fire Prevention	500	640	(140)	-22%
4515 Fuel Purchases	23,000	21,000	2,000	10%
4539 Software License	17,400	10,158	7,242	71%
4600 Transportation & Travel	2,500	2,500	-	0%
4609 Educational Training	7,980	5,980	2,000	33%
4617 Staff Development	500	500	-	0%
4700 Utilities	23,500	22,500	1,000	4%
Services & Supplies Total	\$ 329,881	\$ 370,470	\$ (40,588)	-11%
Other Charges				
5060 Principal Payments	-	-	-	0%
5100 Interest Payments	-	-	-	0%
Other Charges Total	\$ -	\$ -	\$ -	0%
Fixed Assets				
6020 Structures & Improvements	300,000	300,000	-	0%
6040 Equipment	13,000	925,811	(912,811)	-99%
Fixed Assets Total	\$ 313,000	\$ 1,225,811	\$ (912,811)	-74%
Budget Summary				
Salaries & Benefits	1,450,269	1,205,876	244,392	20%
Services & Supplies	329,881	370,470	(40,588)	-11%
Other Charges	-	-	-	0%
Capital Assets	313,000	1,225,811	(912,811)	-74%
Subtotal Budgeted Expenditures	\$ 2,093,150	\$ 2,802,157	\$ (709,007)	-25%
7300 Contingency	7,377	310	7,068	2283%
7400 Reserve	-	-	-	0%
Grand Total	\$ 2,100,527	\$ 2,802,467	\$ (701,939)	-25%

Rescue Fire Protection District
2022/23 Fire District Budget
Wages & Benefits Detail

3000 Regular Employees Annual Salaries

Captain/Paramedic (3)	272,363
Engineer/Paramedic (1)	77,735
Firefighter/Paramedic (1)	53,148
Firefighter/EMT (1)	63,228
FLSA Pay	12,969
Longevity Pay	7,132
Holiday Pay	26,321
3000 Total	\$ 512,896

3001 Extra Help

Fire Chief (Part-Time)	\$ 70,126
Administrative Assistant (Part-Time)	48,100
3001 Total	\$ 118,226

3002 Overtime

Overtime	\$ 198,876
3002 Total	\$ 198,876

3004 Other Compensation

Health Opt-Out Incentive	\$ 9,630
Extra Help Intern Stipends	5,000
3004 Total	\$ 14,630

3020 Retirement

Public Employees Retirement System	
Tier #1 Retirement (3%@55)	\$ 78,374
PEPRA Retirement (2%@57)	26,443
457 Employer Contribution/Match	3,600
Employer Payment of CalPERS UAL	172,265
3020 Total	\$ 280,683

3021 Social Security

Social Security	\$ 7,330
3021 Total	\$ 7,330

Rescue Fire Protection District
2022/23 Fire District Budget
Wages & Benefits Detail

3022 Medicare

Medicare	\$ 12,253
3022 Total	\$ 12,253

3040 Health Insurance

Current Employee Health Insurance	\$ 118,931
Retiered Employee Heath Insurance	92,647
Dental Insurance	15,238
Vision Plan	1,643
3040 Total	\$ 228,459

3042 Longterm Disability

Standard Longterm Disability	\$ 2,200
3042 Total	\$ 2,200

3060 Workers' Compensation

FDAC - FASIS	\$ 74,716
3060 Total	\$ 74,716

Wages & Benefits Total

\$ 1,450,269

Rescue Fire Protection District
2022/23 Fire District Budget
Services & Supplies Detail

GL Account/Description	Budget Amount
4020 Clothing	
Uniforms	\$ 10,000
Safety Clothing	5,000
Boot Replacements	4,000
4020 Total	\$ 19,000
4040 Communications	
JPA Dispatching	\$ 10,000
Telephone - Long Distance	1,584
Cellular Telephone	2,076
4040 Total	\$ 13,660
4044 Cable/Internet Service	
Internet Connection - Uverse (4044)	\$ 1,550
4060 Total	\$ 1,550
4060 Inservice Food	
Prolonged Emergency Operations	\$ 500
Professional Meetings	500
4060 Total	\$ 1,000
4080 Household Expense	
Disposal Service (GL 4085)	
Station #83	\$ 1,525
Cleaning Agents, etc.	2,000
4080 Total	\$ 3,525
4100 Insurance	
Atwood Insurance	\$ 28,000
4100 Total	\$ 28,000
4140 Equipment Maintenance	
Fire Extinguishers	\$ 300
Hurst Equipment Service	2,000
Miscellaneous Repair Parts	250
SCBA Annual Flow Test	2,000
Ladder Testing	600
Miscellaneous Equipment Maintenance	1,250
4140 Total	\$ 6,400

Rescue Fire Protection District
2022/23 Fire District Budget
Services & Supplies Detail

GL Account/Description	Budget Amount
4142 Radio Maintenance	
Misc. Radio Maintenance	\$ 500
4142 Total	\$ 500
4162 Vehicle Maintenance	
General Maintenance (Parts 4162 & Labor 4160)	\$ 40,000
Tires, Rims	10,000
4162 Total	\$ 50,000
4180 Maintenance of Structures (Parts & Supplies to 4189)	
Station #83 (Paint, HVAC, Generator, etc.)	\$ 32,000
Pest Control (Highlander)	780
R.S.L.S.	1,000
Station #81	5,700
4180 Total	\$ 39,480
4201 Medical Supplies	
Misc. Medical Supplies	\$ 7,000
4201 Total	\$ 7,000
4220 Memberships	
El Dorado County	
Fire Chief's Association	\$ 50
Training Officer's Association	25
Fire Prevention Officer's Asso.	25
Mountain Demo Subscription	120
CSFA Dues	520
FDAC	200
4220 Total	\$ 940
4260 Office Expense	
IT Equipment	\$ 6,000
Printing/Publishing Board Docs	10
Postage/Stamps	400
General Supplies	2,500
4260 Total	\$ 8,910

Rescue Fire Protection District
2022/23 Fire District Budget
Services & Supplies Detail

GL Account/Description	Budget Amount
4300 Professional Services	
RSLS Alarm	\$ 420
Nexus Study/Five-year Capital Plan Update	15,000
New Employee Background Checks	4,800
Staff and New Employee Physical (Kaiser) (GL 4324)	4,900
CalPERS Annual Valuation Report	1,400
GASB 75 OPEB Valuation (TCS)	3,300
District Audit	12,000
EMSA Live Scan	500
IT Service (Datacate)	6,000
DTA CFD Formation Consulting	10,000
Legal	10,000
4300 Total	\$ 68,320
4400 Publications & Legal Notices	
Public Hearing Notices	\$ 100
Miscellaneous	350
4400 Total	\$ 450
4420 Rents & Leases of Equipment	
Pine Hill Radio Vault, CDF	\$ 1,301
P. O. Box 201	322
4420 Total	\$ 1,623
4460 Small Tools	
Miscellaneous	\$ 2,000
4460 Total	\$ 2,000
4461 Fire Equipment	
Miscellaneous	\$ -
4461 Total	\$ -
4500 Special Department Expense	
CD Parcel Quest	\$ 300
LAFCO Annual Fee	1,343
Miscellaneous	500
4500 Total	\$ 2,143

Rescue Fire Protection District
2022/23 Fire District Budget
Services & Supplies Detail

GL Account/Description	Budget Amount
4507 Fire Prevention	
Public Education Handouts Misc	\$ 500
4507 Total	\$ 500
4515 Fuel Purchase	
Bulk Fuel	\$ 23,000
4515 Total	\$ 23,000
4539 Software License	
O365 Subscription	\$ 600
Carbonite Subscription	150
Dropbox Subscription	2,200
Tablet Command	6,000
MDC Radiomobile Software Licenses	1,800
FireReporting RMS (Emergency Reporting)	1,700
Website Hosting	250
Vector Solutions (former Target Solutions)	1,200
Timeclock Plus (TCP)	3,500
4500 Total	\$ 17,400
4600 Transportation and Travel	
Hotel and Transportation	\$ 2,500
4600 Total	\$ 2,500
4609 Educational Training	
Training	
Registration for Classes	\$ 5,000
Volunteer Training	1,000
Board of Directors	500
CPR	150
PALS/ACLS Instructor Recert (Joel)	330
Paramedic/EMT Renewal	1,000
4609 Total	\$ 7,980
4617 Staff Development	
Educational Travel - Seminars & Conventions	\$ 500
4617 Total	\$ 500

Rescue Fire Protection District
2022/23 Fire District Budget
Services & Supplies Detail

GL Account/Description	Budget Amount
4700 Utilities	
Propane	\$ 6,000
Electricity - Pacific Gas & Electric	16,000
Water/Sewer - El Dorado Irrigation District	1,500
4700 Total	\$ 23,500
 Services & Supplies Total:	 \$ 329,881



**Rescue Fire Protection District
Fire District Budget
Fiscal Year 2022-2023
Capital Assets Detail**

	<u>Development Fee Funds</u>	<u>Property Tax Funds</u>	<u>Grant Funds</u>
<u>Structures & Improvements</u>			
Station 83 Remodel	\$ 300,000	\$ -	\$ -
Misc. Improvements RSLs	-	-	-
Misc. Improvements 81	-	-	-
Structures & Improvements Total	\$ 300,000	\$ -	\$ -
<u>Apparatus</u>			
Type III Engine	\$ -	\$ -	\$ -
Apparatus Total	\$ -	\$ -	\$ -
<u>Equipment</u>			
Firefighting Equipment			
Hose Tester		\$ 3,000	
Office Equipment			
Copy Machine Station 83		\$ 10,000	
Equipment Total	\$ -	\$ 13,000	\$ -
Grand Total Capital Assets	\$ 300,000	\$ 13,000	\$ -



REVENUE



Rescue Fire Protection District
Fire District Budget
Fiscal Year 2022-2023
Revenue

Source	2022-23 Budget	2021-22 Budget	\$ Change from Prior Year	% Change from Prior Year
0001 - Fund Balance	-	-	-	0%
0002 - From Reserves (Development Impact Fees)	300,000	300,000	-	0%
0100 - Property Taxes - Current Secured	1,269,543	1,164,705	104,838	9%
0110 - Property Taxes - Current Unsecured	24,689	20,329	4,360	21%
0140 - Supplemental Property Taxes - Current	37,000	29,089	7,911	27%
0175 - Special Tax (633)	131,300	133,400	(2,100)	-2%
0360 - Penalty and Costs	2,245	2,079	166	8%
0400 - Interest	5,000	5,000	-	0%
0420 - Rents & Leases	12,669	12,669	-	0%
0820 - Home Owners Property Tax Relief	8,777	8,802	(25)	0%
1060 - Grant	22,727	761,583	(738,856)	-97%
1200 - Revenue Other Government	-	66,258	(66,258)	-100%
1310 - Benefit Assessment (641)	266,577	263,552	3,025	1%
1940 - Miscellaneous Revenues	20,000	35,000	(15,000)	-43%
4750 - Sale of Fixed Assets	-	-	-	0%
Total Revenue	\$ 2,100,527	\$ 2,802,467	\$ (701,939)	-25%



PRELIMINARY BUDGET RESOLUTION

Rescue Fire Protection District

5221 Deer Valley Road
P.O. Box 201
Rescue, CA 95672
(530) 677-1868
FAX (530) 677-9609

RESOLUTION #2022-08

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RESCUE FIRE PROTECTION DISTRICT ADOPTING A FINAL BUDGET FOR FISCAL YEAR 2022-2023

WHEREAS, the Rescue Fire Protection District (“District”) is governed by the provisions of the Fire Protection District Law of 1987 (Health & Safety Code section 13800et seq., the “Act”); and,

WHEREAS, section 13895 of the Act provides that the District Board shall adopt a final budget on or before October 1st of each year; and,

WHEREAS, a final budget has been prepared for the fiscal year;

NOW, THEREFORE BE IT RESOLVED that the District Board, consistent with section 13895 of the Act adopts the final budget in the amount of \$2,100,527.

Passed and Adopted by the Board of Directors of the Rescue Fire Protection District at a regular meeting of said Board, held on September 14, 2022 by the following:

BOARD MEMBER – M. Koht	()AYE ()NAY ()ABSENT
BOARD MEMBER – C.J. Smith	()AYE ()NAY ()ABSENT
BOARD MEMBER – J. Araujo	()AYE ()NAY ()ABSENT
BOARD MEMBER – P. Humphreys	()AYE ()NAY ()ABSENT
BOARD MEMBER – S. Thorne	()AYE ()NAY ()ABSENT

ATTEST:

Jessica Braddock , Clerk of the Board
Rescue Fire Protection District

Matt Koht, Chair
Rescue Fire Protection District



Rescue Fire Protection District

• P.O. Box 201 Rescue, CA 95672 • Phone: (530) 677-1868 • Fax: (530) 677-9609
www.rescuefiredepartment.org

RESOLUTION #2022-09

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RESCUE FIRE PROTECTION DISTRICT AUTHORIZING A REVOLVING PETTY CASH FUND AND NAMING AS THE CUSTODIAN OF SAID FUND

WHEREAS, the Rescue Fire Protection District operations require several small purchases to be made within the local area; and,

WHEREAS, paying small bills through the regular governmental system is time consuming and costly; and,

WHEREAS, paying of such bills within a petty cash account will result in savings to the fire district;

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the Rescue Fire Protection District, that:

A revolving petty cash fund not to exceed \$500.00 is established and that Bryan Ransdell be designated and so named the custodian of that account.

Passed and adopted by the Board of Directors of the Rescue Fire Protection District at a regular meeting of said Board, held on September 14, 2022 by the following:

BOARD MEMBER – M. Koht	() AYE () NAY () ABSENT
BOARD MEMBER – P. Humphreys	() AYE () NAY () ABSENT
BOARD MEMBER – J. Araujo	() AYE () NAY () ABSENT
BOARD MEMBER – S. Thorne	() AYE () NAY () ABSENT
BOARD MEMBER – CJ Smith	() AYE () NAY () ABSENT

ATTEST:

Jessica Braddock, Clerk of the Board
Rescue Fire Protection District

Matt Koht, Chair
Rescue Fire Protection District