

Rescue Fire Protection District

BOARD OF DIRECTORS AGENDA

Regular Meeting June 22, 2022

6:00 P.M.

5221 Deer Valley Road, Rescue, CA 95672

(P.O. Box 201)

(530) 677-1868

ATTENTION

Residents planning to address the Board of Directors at this Board meeting: due to the concerns about the COVID-19 virus, we respectfully ask if you are feeling ill for any reason not to attend in person.

Please submit your comments in writing to admin@rescuefiredepartment.org and they will be entered into the public record. If you are healthy and chose to attend the meeting, we ask that you wear a mask and maintain a six-foot buffer between you and others, as suggested by the State Department of Public Health.

Thank you for your understanding during these challenging times.

NOTE

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Board Clerk at 916-933-6623; ext. 1038, at least two (2) days prior to the meeting.

1. **CALL TO ORDER**
2. **ROLL CALL/ESTABLISH QUORUM**
3. **FLAG SALUTE**
4. **APPROVAL OF AGENDA**
5. **CLOSED SESSION**
 - A. **Closed session pursuant to Government Code Section 54957(b)(1); Public Employee Appointment; Position under Consideration: Fire Chief**
6. **PUBLIC COMMENTS and PUBLIC FORUM**

This item is for the public to discuss matters not on the agenda and within the jurisdiction of the District or to discuss the closed executive session item. Comments shall be limited to five minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.
7. **CHIEF'S REPORT**
8. **CORRESPONDENCE and COMMUNICATIONS**
9. **CONSENT CALENDAR**
 - A. **Approve Minutes from the May 11, 2022 Board Meeting**
 - B. **Approve Minutes from the May 16, 2022 Special Board Meeting**
 - C. **Approve Financial Statements and Warrants Report for May 2022**
 - D. **Approve Intern Hours Report for May 2022**
10. **BOARD COMMITTEES**

Rescue Fire Protection District

- A. **Personnel Committee:** Report
 - B. **Budget Committee:** Report
 - C. **Buildings and Grounds:** Report
 - D. **JPA Committee:** Report
 - E. **LAFCO:** Report
 - F. **Annexation Committee:** Report
11. **RVFA REPORT**
12. **OLD BUSINESS**
- A. **Public inquiry response regarding the fire inspections**
13. **FISCAL ITEMS**
- A. **Public Hearing: Review and approve Resolution 2022-05 adopting the 2022-2023 Preliminary Budget and set notice for public hearing as required by law**
14. **NEW BUSINESS**
- A. **Review and approve Resolution 2022-06 approving the agreement to hire Retired Annuitant Bryan Ransdell as interim Fire Chief**
 - B. **Review and discuss the plan check and review process**
 - C. **Review and discuss apparatus replacement options**
15. **GOOD TO THE ORDER**
16. **CLOSED SESSION**
- A. **Closed session pursuant to Government Code Section 54957(b)(1); Public Employee Appointment; Position under Consideration: Administrative Assistant**
17. **NEXT SCHEDULED MEETING/AGENDA ITEMS**
July 13, 2022
18. **ADJOURNMENT**

*Director Scott Thorne will be attending via teleconference from:
870 Tillman Road
Ridgeland, SC 29936*

Rescue Fire Protection District

Rescue, CA

This report was generated on 6/5/2022 12:03:37 PM



Incident Count for Zone for Date Range

Zone: All Zones | Start Date: 05/01/2022 | End Date: 05/31/2022

ZONE	NUMBER OF CALLS
27 - Gold Hill	2
38 - Pioneer	2
47 - Sleepy Hollow	6
48 - Missouri Flat	6
72 - Cool	1
74 - Coloma	6
81 - North Rescue	8
82 - West Rescue	13
83 - Central Rescue	25
84 - North Eldorado Hills	2
87 - South Eldorado hills	1
88 - North Cameron Park	8
TOTAL:	80

Zone information is defined on the Basic Info 3 screen of an incident. This report counts each exposure. Only REVIEWED incidents included.



Rescue Fire Protection District

BOARD OF DIRECTORS MINUTES

Regular Meeting May 11, 2022

6:00 P.M.

5221 Deer Valley Road, Rescue, CA 95672

(P.O. Box 201)

(530) 677-1868

1. CALL TO ORDER 1801

2. ROLL CALL/ESTABLISH QUORUM

Directors in attendance: Araujo, Humphreys, Koht, Smith and Thorne.

3. FLAG SALUTE

4. APPROVAL OF AGENDA

Director Humphreys made a motion to approve the agenda, seconded by Director Araujo, and motion unanimously carried.

5. PUBLIC COMMENTS and PUBLIC FORUM

Community members shared their concern about the backlog on the sprinkler and building permits and the time it takes to get approval. The Board requested that staff investigate the issue and bring a report back to the Board.

6. CHIEF'S REPORT

Chief Johnson reported the following to the Board:

- There was very little fire activity in April.
- Staff met with Senator McClintock and Assemblymen Kiley regarding fire service, insurance issues in the County, and fire department funding.
- Firefighter Vallee has resigned and there is an open recruitment to fill that position.

7. CORRESPONDENCE and COMMUNICATIONS

8. CONSENT CALENDAR

- A. Approve Minutes from the April 13, 2022 Board Meeting**
- B. Approve Minutes from the April 20, 2022 Special Board Meeting**
- C. Approve Financial Statements and Warrants Report for April 2022**
- D. Approve Intern Hours Report for April 2022**

Director Araujo made a motion to approve the consent calendar, seconded by Director Humphreys, and motion unanimously carried.

9. BOARD COMMITTEES

A. Personnel Committee: No report.

B. Budget Committee: No report.

C. Buildings and Grounds: No report.

D. JPA Committee: Chief Johnson reported that the JPA initiated an IFT pilot program to make more ambulances available in the County and it is going exceptionally well. He added that the County of El Dorado sent a breach of contract letter, but the JPA Staff and their

Rescue Fire Protection District

attorneys do not believe there is an issue. He also reported that Diamond Springs is no longer able to support their ambulance and the JPA is looking into a solution.

- E. **LAFCO:** Chief Johnson stated that LAFCO gave the final report on the MSR and they are still recommending that El Dorado Hills annex Rescue Fire Department, but it does not obligate the Districts to anything.
- F. **Annexation Committee:** Director Koht reported that the Committee met, and they are still working on a transition plan.

10. **RVFA REPORT**

Director Thorne reported that the boy scout spaghetti feed is scheduled for the 14th and there will be an appreciation dinner on June 11th. He added that they collected \$7,200 from the boot drive.

11. **OLD BUSINESS**

12. **FISCAL ITEMS**

- A. **Public Hearing: Review and approve Resolution 2022-03 ordering the levy and collection or annual assessments related to fiscal year 2022-2023**

The public hearing was opened at 1835.

Director of Finance Braddock explained the calculation for the 2022-23 annual assessment.

The public hearing was closed at 1837.

Director Humphreys made a motion to approve Resolution 2022-03 ordering the levy and collection or annual assessments related to fiscal year 2022-2023, seconded by Director Smith, and motion unanimously carried. (Roll Call: Ayes: 5; Noes: 0)

13. **NEW BUSINESS**

- A. **Review and approve updated salary schedule**

Director of Finance Braddock stated that the changes to the salary schedule include the addition of the Fire Chief position and a change to the Administrative Assistant salary.

Director Koht made a motion to approve updated salary schedule removing the Fire Chief position, seconded by Director Humphreys, and motion unanimously carried.

- B. **Review and approve updated job descriptions for the Fire Chief and Administrative Assistant positions**

Director of HR Hall reviewed the changes to the Fire Chief and Administrative Assistant descriptions.

Director Humphreys made a motion to approve updated job descriptions for the Fire Chief and Administrative Assistant positions, seconded by Director Smith, and motion unanimously carried.

- C. **Review and approve the Capital Asset policy**

Director of Finance Braddock presented the proposed District Capital Asset policy as recommended by the auditors.

Director Humphreys made a motion to approve the Capital Asset Policy, seconded by Director Araujo, and motion unanimously carried.

Rescue Fire Protection District

- D. Review and approve Resolution 2022-04 approving the surplus and disposal of the SCBAs and Hose no longer in use**

Director Humphreys made a motion to approve Resolution 2022-04 approving the surplus and disposal of the SCBAs and Hose no longer in use, seconded by Director Smith, and motion unanimously carried.

14. GOOD TO THE ORDER

- 15. NEXT SCHEDULED MEETING/AGENDA ITEMS**
June 8, 2022 (subsequently rescheduled to June 22)

17. ADJOURNMENT

The meeting was adjourned at 1852.

Prepared By:

Approved By:

Megan Selling, Board Clerk
Rescue Fire Protection District

Matt Koht, Board President
Rescue Fire Protection District

Rescue Fire Protection District

BOARD OF DIRECTORS MINUTES

Special Meeting May 16, 2022

6:00 P.M.

5221 Deer Valley Road, Rescue, CA 95672

(P.O. Box 201)

(530) 677-1868

1. CALL TO ORDER 1800

2. ROLL CALL/ESTABLISH QUORUM

Directors in attendance: Araujo, Humphreys, Koht, Smith and Thorne. Director Koht attended via teleconference.

3. FLAG SALUTE

4. APPROVAL OF AGENDA

Director Humphreys made a motion to approve the agenda, seconded by Director Araujo, and motion unanimously carried.

5. PUBLIC COMMENTS and PUBLIC FORUM

None.

6. NEW BUSINESS

A. Review and approve updated salary schedule

Director of Finance Braddock presented the updated salary schedule.

Director Smith made a motion to approve updated salary schedule, seconded by Director Humphreys, and motion unanimously carried.

B. Review and discuss apparatus replacement options

This item was continued to the next meeting.

8. NEXT SCHEDULED MEETING/AGENDA ITEMS

June 8, 2022 (subsequently rescheduled to June 22)

9. ADJOURNMENT

The meeting was adjourned at 1826.

Prepared By:

Approved By:

Megan Selling, Board Clerk
Rescue Fire Protection District

Matt Koht, Board President
Rescue Fire Protection District



Rescue Fire Protection District
Warrants Report
May 2022

Invoice Number	Vendor	Description	GL Code/ Object	Journal Year	Journal Period	Net Amount	Invoice Date	Received Date
BE004950177	DELTA DENTAL OF CALIFORNIA	RFPD Inv: BE004950177; Dental Insurance	3040	2022	11	1,051.19	05/02/2022	05/03/2022
INV543133	LN CURTIS & SONS	RFPD Inv: INV543133; PPE Clothing	4020	2022	11	579.97	05/12/2022	05/17/2022
CC 4/22/22-9	US BANK INC	RFPD Inv: CC 4/22/22-9; M2M Account	4040	2022	11	7.02	05/02/2022	05/03/2022
CC 4/22/22-11	US BANK INC	RFPD Inv: CC 4/22/22-11; Internet	4040	2022	11	123.05	05/02/2022	05/03/2022
CC 4/22/22-8	US BANK INC	RFPD Inv: CC 4/22/22-8; Ipad/Cell Phone Service	4040	2022	11	162.78	05/02/2022	05/03/2022
CC 4/22/22-2	US BANK INC	RFPD Inv: CC 4/22/22-2; Housekeeping Supplies	4080	2022	11	50.24	05/02/2022	05/03/2022
CC 4/22/22-6	US BANK INC	RFPD Inv: CC 4/22/22-6; Waste Disposal	4085	2022	11	127.07	05/02/2022	05/03/2022
5996172	JORGENSEN & SONS INC	RFPD Inv: 5996172; Fire Ext Annual Maintenance	4140	2022	11	245.30	05/12/2022	05/17/2022
90428	RIVERVIEW INTERNATIONAL TRUCKS LLC	RFPD Inv: 90428; Engine Parts	4162	2022	11	436.98	05/12/2022	05/17/2022
34629	HIGHLANDER TERMITE & PEST CONTROL INC	RFPD Inv: 34629; Pest Control St 81	4180	2022	11	65.00	05/02/2022	05/03/2022
17727	49ER TERMITE & PEST CONTROL	RFPD Inv: 17727; Pest Control- Mar-22	4180	2022	11	65.00	05/12/2022	05/17/2022
17549	49ER TERMITE & PEST CONTROL	RFPD Inv: 17549; Pest Control- Initial Service	4180	2022	11	170.00	05/12/2022	05/17/2022
CC 4/22/22-3	US BANK INC	RFPD Inv: CC 4/22/22-3; Ant Traps	4189	2022	11	10.66	05/02/2022	05/03/2022
CC 4/22/22-13	US BANK INC	RFPD Inv: CC 4/22/22-13; Swamp Coolers	4189	2022	11	50.62	05/02/2022	05/03/2022
CC 4/22/22-12	US BANK INC	RFPD Inv: CC 4/22/22-12; Swamp Coolers	4189	2022	11	55.86	05/02/2022	05/03/2022
CC 4/22/22-4	US BANK INC	RFPD Inv: CC 4/22/22-4; Lightbulbs	4189	2022	11	126.34	05/02/2022	05/03/2022
1203161	LIFE ASSIST INC	RFPD Inv: 1203161 Medical Supplies	4201	2022	11	280.27	05/12/2022	05/17/2022
CC 4/22/22-5	US BANK INC	RFPD Inv: CC 4/22/22-5; Amazon Membership	4220	2022	11	191.98	05/02/2022	05/03/2022
Kaiser 4/9/22	PERMANENTE MEDICAL GROUP INC	RFPD Inv: Kaiser4/9/22; Kaiser Medical Physicals	4300	2022	11	1,311.00	05/02/2022	05/03/2022
9956	TOTAL COMPENSATION SYSTEMS INC	RFPD Inv: 9956; Actuarial Services 1st Installment	4300	2022	11	1,485.00	05/12/2022	05/17/2022
10281	MOUNTAIN DEMOCRAT INC	RFPD Inv: 10281; Public Notice	4400	2022	11	39.00	05/12/2022	05/17/2022
CC 4/22/22-1	US BANK INC	RFPD Inv: CC 4/22/22-1; Fuel	4515	2022	11	125.00	05/02/2022	05/03/2022
560327	MEL DAWSON INC	RFPD Inv: 560327; Fuel	4515	2022	11	1,816.31	05/02/2022	05/03/2022
EDCESA09012079	EL DORADO COUNTY EMERGENCY SERVICES AUTHORITY	EL DORADO COUNTY EMERGENCY SERVICES AUTHORITY	4539	2022	11	1,757.52	05/12/2022	05/17/2022
CC 4/22/22-7	US BANK INC	RFPD Inv: CC 4/22/22-7; Water Service	4700	2022	11	259.76	05/02/2022	05/03/2022
CC 4/22/22-10	US BANK INC	RFPD Inv: CC 4/22/22-10; Utilities/Electric	4700	2022	11	968.32	05/02/2022	05/03/2022
1612-062860 041422	SUBURBAN PROPANE LP	RFPD Inv: 1612-062886; Account Maint St 81	4700	2022	11	67.50	05/12/2022	05/17/2022
1612-062886 041422	SUBURBAN PROPANE LP	RFPD Inv: 1612-062860; Account Maint St 83	4700	2022	11	67.50	05/12/2022	05/17/2022
TOTAL MAY 2022						\$ 11,696.24		



Rescue Fire Protection District
Monthly Budget Report
For the Period Ending May 31, 2022

															(Target 92%)		
	Actual Jul 2021	Actual Aug 2021	Actual Sept 2021	Actual Oct 2021	Actual Nov 2021	Actual Dec 2021	Actual Jan 2022	Actual Feb 2022	Actual Mar 2022	Actual Apr 2022	Actual May 2022	Total YTD May 31, 2022	Full Year FINAL Budget 2021/22	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget	Notes/Comments	
REVENUE																	
Property Tax Revenue																	
0100	Secured Tax Revenue	\$ -	\$ -	\$ 1,822	\$ 4,165	\$ 109,492	\$ 485,412	\$ 29,488	\$ 24,336	\$ 26,127	\$ 440,393	\$ 17,341	\$ 1,138,577	\$ 1,164,705	\$ (26,128)	98%	
0110	Unsecured Tax Revenue	\$ -	\$ -	\$ 14,962	\$ 1,924	\$ 2,397	\$ 415	\$ 127	\$ 117	\$ 87	\$ 210	\$ 95	\$ 20,336	\$ 20,329	\$ 7	100%	
0140	Supplemental Tax Revenue	\$ -	\$ 2,636	\$ 3,103	\$ 1,174	\$ 1,946	\$ 247	\$ 4,009	\$ 2,613	\$ 3,237	\$ 4,223	\$ 4,232	\$ 27,419	\$ 29,089	\$ (1,670)	94%	Property tax revenue on target to budget
0175	Special Tax (633)	\$ -	\$ -	\$ 575	\$ 350	\$ 12,900	\$ 57,325	\$ 3,250	\$ 73	\$ 3,125	\$ 48,525	\$ 1,750	\$ 127,873	\$ 133,400	\$ (5,527)	96%	
0820	Homeowners Property Tax Relief	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,351	\$ 3,152	\$ (0)	\$ (0)	\$ (0)	\$ 3,152	\$ 7,655	\$ 8,802	\$ (1,147)	87%	
0360	Penalty and Costs	\$ -	\$ -	\$ 311	\$ 82	\$ 79	\$ 87	\$ 90	\$ 15	\$ 25	\$ 26	\$ 79	\$ 793	\$ 2,079	\$ (1,286)	38%	
Subtotal Property Tax Revenue		\$ -	\$ 2,636	\$ 20,773	\$ 7,695	\$ 126,813	\$ 544,837	\$ 40,116	\$ 27,155	\$ 32,601	\$ 493,378	\$ 26,649	\$ 1,322,653	\$ 1,358,404	\$ (35,751)	97%	
Other Revenue																	
0001	Transfer from Fund Balances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ (300,000)	0%	Carry forward to 2022/23 Budget
0400	Interest	\$ -	\$ 308	\$ 311	\$ 238	\$ 189	\$ 175	\$ 222	\$ 379	\$ 358	\$ 246	\$ 576	\$ 3,001	\$ 5,000	\$ (1,999)	60%	Interest rates lower than budgeted
0420	Rents & Leases	\$ -	\$ 2,112	\$ 2,112	\$ -	\$ 2,112	\$ -	\$ 2,112	\$ 1,056	\$ 1,056	\$ 1,056	\$ -	\$ 11,613	\$ 12,669	\$ (1,056)	92%	
1060	Grant Revenue	\$ 2,112	\$ 45,361	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 73,599	\$ 714,111	\$ 0	\$ (0)	\$ 835,182	\$ 761,583	\$ 73,599	110%	Received FEMA grant revenue for SCBAs and EKG Monitors Classification - Grant share
1200	Revenue Other Government	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66,258	\$ (66,258)	0%	collections from other agencies coded to 1060
1310	Benefit Assessment (641)	\$ -	\$ -	\$ 1,026	\$ 684	\$ 25,277	\$ 113,179	\$ 6,929	\$ 2,301	\$ 6,127	\$ 96,651	\$ 3,781	\$ 255,955	\$ 263,552	\$ (7,597)	97%	Benefit Assessment on target to budget
1742	Misc. Copy Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	Donation for Mobile Radios (\$10k); Workers' Compensation reimbursements; Mutual Aid reimbursement
1940	Misc. Revenue	\$ 6,790	\$ -	\$ 13,550	\$ -	\$ 65	\$ -	\$ 3,551	\$ 5,882	\$ 9,067	\$ 3,267	\$ (0)	\$ 42,171	\$ 35,000	\$ 7,171	120%	
2000	Sale of Fixed Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	
Subtotal Other Revenue		\$ 8,901	\$ 47,780	\$ 16,998	\$ 921	\$ 27,642	\$ 113,354	\$ 12,813	\$ 83,216	\$ 730,719	\$ 101,220	\$ 4,357	\$ 1,147,923	\$ 1,444,062	\$ (296,139)	79%	
TOTAL REVENUE		\$ 8,901	\$ 50,416	\$ 37,771	\$ 8,616	\$ 154,455	\$ 658,191	\$ 52,930	\$ 110,371	\$ 763,320	\$ 594,598	\$ 31,006	\$ 2,470,576	\$ 2,802,466	\$ (331,890)	88%	
EXPENDITURES																	
Salaries & Benefits																	
3000	Regular Employees	\$ 18,271	\$ 30,498	\$ 34,416	\$ 53,660	\$ 55,882	\$ 35,354	\$ 35,354	\$ 34,404	\$ 35,354	\$ 63,500	\$ 35,852	\$ 432,545	\$ 460,115	\$ 27,570	94%	
3001	Extra Help	\$ 85	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 424	\$ -	\$ -	\$ -	\$ 509	\$ 7,000	\$ 6,491	7%	Classification of intern stipends - in Other Compensation category
3002	Overtime	\$ 13,992	\$ 23,442	\$ 16,613	\$ 30,553	\$ 15,221	\$ 15,573	\$ 8,390	\$ 19,661	\$ 10,623	\$ 24,559	\$ 18,753	\$ 197,380	\$ 143,546	\$ (53,834)	138%	Timing of hire of Firefighter/Paramedic; Long-term vacancy
3004	Other Compensation	\$ 664	\$ 941	\$ 1,041	\$ 2,872	\$ 1,782	\$ 1,682	\$ 1,682	\$ 1,882	\$ 2,132	\$ 7,188	\$ 4,164	\$ 26,028	\$ 49,473	\$ 23,446	53%	Holiday/Longevity Pay coded to GL 3000
3020	Retirement	\$ 152,647	\$ 6,444	\$ 6,525	\$ 10,209	\$ 11,378	\$ 7,046	\$ 7,046	\$ 6,935	\$ 7,046	\$ 13,351	\$ 7,192	\$ 235,821	\$ 254,121	\$ 18,300	93%	
3021	Social Security	\$ 19	\$ 12	\$ 19	\$ 40	\$ 19	\$ 12	\$ 12	\$ 51	\$ 40	\$ 56	\$ 50	\$ 330	\$ -	\$ (330)	N/A	
3022	Medicare	\$ 437	\$ 742	\$ 748	\$ 1,234	\$ 1,050	\$ 712	\$ 587	\$ 745	\$ 626	\$ 1,330	\$ 845	\$ 9,056	\$ 9,692	\$ 636	93%	
3040	Health Insurance	\$ 32,793	\$ (478)	\$ 1,017	\$ 32,638	\$ 16,900	\$ 1,196	\$ 49,471	\$ 17,553	\$ 18,453	\$ 15,931	\$ 434	\$ 185,908	\$ 210,292	\$ 24,384	88%	Trending slightly favorable to budget



Rescue Fire Protection District
Monthly Budget Report
For the Period Ending May 31, 2022

															(Target 92%)	
	Actual Jul 2021	Actual Aug 2021	Actual Sept 2021	Actual Oct 2021	Actual Nov 2021	Actual Dec 2021	Actual Jan 2022	Actual Feb 2022	Actual Mar 2022	Actual Apr 2022	Actual May 2022	Total YTD May 31, 2022	Full Year FINAL Budget 2021/22	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget	Notes/Comments
3042 Long-Term Disability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,088	\$ -	\$ -	\$ -	\$ 2,088	1,638	(450)	127%	Annual LTD premium unfavorable to budget
3043 Deferred Comp Employer Share	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,712	\$ 138	\$ 1,851	-	(1,851)	N/A	Employer contribution to employee 457 accounts
3060 Workers' Compensation	\$ 14,918	\$ -	\$ -	\$ 14,918	\$ -	\$ -	\$ 14,918	\$ -	\$ (13,366)	\$ 14,918	\$ -	\$ 46,306	70,000	23,694	66%	Favorable premium rate for 2022; Payroll audit refund received in Mar-22
Subtotal Salaries & Benefits	\$ 233,827	\$ 61,601	\$ 60,378	\$ 146,124	\$ 102,231	\$ 61,575	\$ 117,459	\$ 83,743	\$ 60,908	\$ 142,545	\$ 67,428	\$ 1,137,821	\$ 1,205,876	\$ 68,055	94%	
Services & Supplies																
4020 Clothing	\$ -	\$ 482	\$ 1,138	\$ 7,236	\$ (0)	\$ 39	\$ (0)	\$ 222	\$ 937	\$ 614	\$ 580	\$ 11,249	\$ 24,568	\$ 13,319	46%	Timing of purchases
4040 Communications	\$ -	\$ 264	\$ 558	\$ 443	\$ 912	\$ 1,664	\$ 3,055	\$ 403	\$ 2,535	\$ 116	\$ 293	\$ 10,242	\$ 15,318	\$ 5,077	67%	Timing of purchases
4060 Inservice Food	\$ -	\$ 319	\$ -	\$ -	\$ 22	\$ -	\$ 97	\$ -	\$ -	\$ -	\$ -	\$ 437	\$ 1,000	\$ 563	44%	
4080 Household Expense	\$ -	\$ 194	\$ 364	\$ 259	\$ 168	\$ 257	\$ 127	\$ 481	\$ 366	\$ -	\$ 177	\$ 2,393	\$ 3,300	\$ 907	73%	
4100 Insurance	\$ -	\$ -	\$ -	\$ 21,916	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,916	\$ 18,000	\$ (3,916)	122%	Renewal in Oct-21 higher than budget
4140 Equipment Maintenance	\$ -	\$ -	\$ 386	\$ -	\$ -	\$ 696	\$ (0)	\$ 1,457	\$ 1,290	\$ (0)	\$ 245	\$ 4,074	\$ 6,928	\$ 2,854	59%	
4142 Radio Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500	0%	
4162 Vehicle Maintenance	\$ -	\$ -	\$ 2,540	\$ 1,232	\$ 27	\$ 1,179	\$ -	\$ 10,625	\$ 3,521	\$ 278	\$ 437	\$ 19,839	\$ 55,000	\$ 35,161	36%	Timing of maintenance; water tender tank refurbishment not completed
4180 Maintenance of Structures	\$ -	\$ -	\$ 240	\$ -	\$ 65	\$ 44	\$ 65	\$ -	\$ 65	\$ 4,566	\$ 543	\$ 5,589	\$ 15,480	\$ 9,891	36%	
4200 Medical Supplies	\$ 277	\$ 1,221	\$ 282	\$ 656	\$ 957	\$ 8	\$ 198	\$ 1,104	\$ 1,038	\$ 31	\$ 280	\$ 6,053	\$ 7,000	\$ 947	86%	
4220 Memberships	\$ 112	\$ -	\$ 188	\$ -	\$ -	\$ 510	\$ -	\$ -	\$ -	\$ -	\$ 192	\$ 1,001	\$ 788	\$ (214)	127%	FDAC, CSFA Annual Memberships paid
4260 Office Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42	\$ -	\$ 194	\$ (0)	\$ (0)	\$ 236	\$ 2,910	\$ 2,674	8%	
4261 Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35	\$ -	\$ -	\$ -	\$ 35	\$ -	\$ (35)	N/A	
4300 Professional Services	\$ 1,500	\$ 75,000	\$ 2,563	\$ 4,416	\$ -	\$ 3,045	\$ 2,307	\$ -	\$ 34,040	\$ -	\$ 2,796	\$ 125,668	\$ 150,294	\$ 24,626	84%	Pending second installment payment to EDH Fire for Administrative Assistant passthrough
4400 Publications & Legal Notices	\$ -	\$ -	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39	\$ 189	\$ 450	\$ 262	42%	
4420 Rents & Leases/Equipment	\$ -	\$ -	\$ 1,623	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,623	\$ 1,623	\$ -	100%	Pine Hill Radio Vault/PO Box paid for year
4460 Small Tools	\$ -	\$ 76	\$ -	\$ 1,034	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ 1,110	\$ 2,200	\$ 1,090	50%	
4461 Fire Equipment	\$ -	\$ -	\$ -	\$ -	\$ 382	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 382	\$ -	\$ (382)	N/A	
4500 Special Department Expense	\$ -	\$ -	\$ 1,221	\$ -	\$ -	\$ -	\$ -	\$ 30	\$ -	\$ -	\$ -	\$ 1,251	\$ 1,833	\$ 581	68%	
4507 Fire Prevention	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 640	\$ 640	0%	
4515 Fuel Purchases	\$ 1,125	\$ -	\$ 534	\$ 2,154	\$ 759	\$ 895	\$ 699	\$ -	\$ 3,808	\$ -	\$ 1,941	\$ 11,916	\$ 21,000	\$ 9,084	57%	Fuel usage favorable to budget
4539 Software License	\$ 1,440	\$ 2,368	\$ -	\$ 344	\$ -	\$ 1,633	\$ 20	\$ -	\$ 720	\$ -	\$ 1,758	\$ 8,282	\$ 10,158	\$ 1,876	82%	Travel favorable to budget due to timing of training
4600 Transportation & Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42	\$ -	\$ -	\$ -	\$ 42	\$ 2,500	\$ 2,458	2%	
4609 Educational Training	\$ -	\$ -	\$ -	\$ -	\$ 640	\$ 145	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 785	\$ 5,980	\$ 5,196	13%	Timing of Training
4617 Staff Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500	0%	
4700 Utilities	\$ -	\$ 1,247	\$ 1,724	\$ 1,500	\$ 2,192	\$ 1,555	\$ 1,088	\$ 3,380	\$ 2,402	\$ 1,083	\$ 1,363	\$ 17,533	\$ 22,500	\$ 4,967	78%	Timing of invoices
Subtotal Services & Supplies	\$ 4,454	\$ 81,171	\$ 13,510	\$ 41,190	\$ 6,124	\$ 11,671	\$ 7,698	\$ 17,779	\$ 50,915	\$ 6,687	\$ 10,645	\$ 251,845	\$ 370,470	\$ 118,625	68%	



Rescue Fire Protection District
Monthly Budget Report
For the Period Ending May 31, 2022

													(Target 92%)			
	Actual Jul 2021	Actual Aug 2021	Actual Sept 2021	Actual Oct 2021	Actual Nov 2021	Actual Dec 2021	Actual Jan 2022	Actual Feb 2022	Actual Mar 2022	Actual Apr 2022	Actual May 2022	Total YTD May 31, 2022	Full Year FINAL Budget 2021/22	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget	Notes/Comments
Fixed Assets																
6020 Structures & Improvements	\$ -	\$ -	\$ 9,180	\$ 1,020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,200	\$ 300,000	\$ 289,800	3%	Timing of Station 83 remodel
6040 Equipment	\$ 99,692	\$ -	\$ 15,348	\$ 23,606	\$ -	\$ -	\$ -	\$ -	\$ 777,388	\$ -	\$ -	\$ 916,034	925,811	9,777	99%	SCBAs purchased in Jul-21; Grant EKG Monitors paid for in Mar-22
Subtotal Fixed Assets	\$ 99,692	\$ -	\$ 24,528	\$ 24,626	\$ -	\$ -	\$ -	\$ -	\$ 777,388	\$ -	\$ -	\$ 926,234	\$ 1,225,811	\$ 299,577	76%	
TOTAL EXPENDITURES	\$ 337,972	\$ 142,772	\$ 98,416	\$ 211,941	\$ 108,355	\$ 73,246	\$ 125,158	\$ 101,522	\$ 889,212	\$ 149,232	\$ 78,073	\$ 2,315,900	\$ 2,802,157	\$ 486,257	83%	
TOTAL REVENUE LESS EXPENDITURES	\$ (329,071)	\$ (92,356)	\$ (60,645)	\$ (203,325)	\$ 46,100	\$ 584,945	\$ (72,228)	\$ 8,849	\$ (125,892)	\$ 445,365	\$ (47,067)	\$ 154,675	\$ 309	\$ 154,366		



Rescue Fire Protection District
Intern Hours Report
1/1/22-5/31/22

Name	WorkCode Payroll	Date	Shift	Position	Hours
VanLeuven, Justin	RIOD	1/30/22	C	1//Engine 83/Rescue Intern (RFD)	24

Row Labels	Sum of Hours
VanLeuven, Justin	24
Grand Total	24



RESCUE FIRE PROTECTION DISTRICT



PRELIMINARY BUDGET

2022/2023

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Rescue Fire Protection District
P.O. Box 201 ♦ 5221 Deer Valley Road
Rescue, CA 95672
OFFICE (530) 677-1868 ♦ FAX (530) 677-9609
www.rescuefiredepartment.org

MEMORANDUM

DATE: June 8, 2022
TO: Board of Directors
FROM: Maurice Johnson, Fire Chief
SUBJECT: Preliminary Budget (FY 2022-2023)

State law requires all Special Districts to adopt a preliminary budget no later than June 30th each year, with the final budget adoption prior to October 1st. Key highlights of the proposed 2022/23 Preliminary Budget for the Rescue Fire Protection District are as follows:

REVENUE:

- **Property Tax:** There is currently an estimated increase of 3% in property tax revenues budgeted for fiscal year 2022-23. This assumption will be updated in the final budget once property tax revenue estimates are provided by the El Dorado County Auditor-Controller's Office.
- **Benefit Assessment:** Benefit Assessment Revenue has a budgeted increase of 2% from prior year based on Board approved resolution 2022-03.
- **Grant Revenue:** The District budgeted \$22,727 in grant revenue for an anticipated ARPA grant.
- **Revenue Other Government:** There is no revenue budgeted in this category in fiscal year 2022-23. The amount budgeted in prior year represented the 10% cost share for a multi-agency EKG monitor grant.
- **Miscellaneous Revenues:** This category includes strike team and mutual aid reimbursements, workers' compensation reimbursements, department credit card program rewards, and other miscellaneous revenues. The District budgeted \$20,000 in this category, a decrease from prior year due to an anticipated decrease in workers' compensation reimbursements.

RESERVE FUND EXPENDITURES:

- **Development Fee Reserve Fund:** The District plans to utilize \$300,000 in Development Impact Fee Reserves to go toward the budgeted construction costs of the Station 83 remodel. This is a placeholder to start the project, as the full remodel is expected to span over multiple fiscal years.

WAGES AND BENEFITS:

- **Regular Full-time Employees (Acct. 3000):** There is a budgeted increase of \$139,723, or 30% in this category. Approximately \$69k of this increase is due to the addition of a part-time Fire Chief, as the District is in the process of recruiting for this position. There are six (6) total full-time positions budgeted, including three (3) Captain/Paramedics, two (2) Engineer/Paramedics, and one (1) Firefighter/EMT. The remaining budgeted increase in this category reflects projected step

increases, two (2) 3% COLA's effective 7/1/21 and 7/1/22, the reclassification of a Firefighter/Paramedic position to an Engineer/Paramedic, and the reclassification of Longevity and Holiday Pay from the Other Compensation category to this category.

- **Extra Help (Acct. 3001):** There is an increase of \$25,506 in this category due to the addition of a part-time Administrative Assistant position, partially offset by the reclassification of intern stipends to the Other Compensation category.
- **Overtime (Acct. 3002):** There is a budgeted increase of \$37,669, or 26% in Overtime compensation. This increase is based on current actual trends in OT hours worked.
- **Other Compensation (Acct. 3004):** There is a decrease of \$34,843, or 70%, in this category from prior year budget, which reflects the reclassification of Longevity and Holiday Pay from this category to the Regular Wages category.
- **PERS Retirement (Acct. 3020):** PERS Retirement costs increased by approximately \$38,141, or 15% from prior year. This reflects an increase in the required Unfunded Liability payment, the addition of a part-time Administrative Assistant, and a budgeted increase in pensionable earnings.
- **Health Insurance (Acct. 3040):** Health Insurance costs are projected to increase by \$24,427, or 12% from prior year based on the assumption that new employees will opt into health insurance coverage.

SERVICES AND SUPPLIES:

- **Clothing (Acct. 4020):** Budgeted costs for Clothing/PPE decreased by \$8,268, or 34%, due to the removal of one-time purchases in the prior year budget.
- **Insurance (Acct. 4100):** Insurance costs are budgeted to increase by \$6,200, or 34%, due to an increase in projected premium rates.
- **Vehicle Maintenance (Acct. 4162):** Decreased costs by \$14,000, or 25% from prior year due to the removal of the water tender tank refurbishment that was in the prior year budget.
- **Professional Services (Acct. 4300):** Decreased from prior year by \$17,074, or 11% due to the removal of a \$38k reimbursement to El Dorado Hills Fire Department for Administrative Assistant services, partially offset by the addition of a Nexus Study update and IT Services.
- **Special Department Expense (Acct. 4500):** Increased by \$10,311 from prior year budget due to the addition of the anticipated 2022 District election costs.

CAPITAL ASSETS:

- **Structures & Improvements (Acct. 6020):** The District budgeted \$300,000 in this category to reflect estimated costs to begin construction of the planned Station 83 remodel.
- **Equipment (Acct. 6040):** The District budgeted \$3,000 for a hose tester in this category.

UPCOMING CHALLENGES:

The District faces several challenges that may significantly impact its financial position, including:

- Potential changes in/transition from the Shared Services Agreement with El Dorado Hills Fire Department.
- Recruitment and retention of key administrative employees.
- Affordability of Fire Chief and Administrative Assistant positions.
- How to address the District's inability to save for required future capital replacements.
- How to fund the near-term replacement of District apparatus.
- The completion of a full Station Remodel/Upgrade.
- How to attract and retain qualified Firefighter/Paramedic candidates in a competitive job market.
- Inflationary impact on the cost of goods and services that may potentially exceed growth in revenue.



**BUDGET SUMMARY
BY FUND**



Rescue Fire Protection District

Fire District Budget Fiscal Year 2022-23 Summary

Summary of Revenue and Expenditures

Revenue	\$	2,096,037
Expenditures	\$	2,096,037
Contingency	\$	0
Salaries & Benefits	\$	1,441,412

Development Fees

Development Fee Balance June 30, 2021 (Actual)	\$	558,992
Development Fee's and Interest Received 2021-2022 (Projected)		172,735
Development Fee's Expenditure 2021-2022 (Projected)		(1,727)
Development Fee Balance June 30, 2022 (Projected)	\$	730,000
Proposed Development Fee Expenditures		300,000
Ending Balance (Projected)	\$	430,000

Reserve Account Balance as of June 30, 2022

Reserve Balance June 30, 2022 (Projected)		
Designated Future Capital Replacement		90,978
Designated - Other (OPEB)		382,024
Undesignated Reserve Funding		1,008,068
Total Balance (Projected)	\$	1,481,070

Reserve Account Expenditures 2022-2023

Budgeted Expenditures/Transfers, Fiscal Year 2022-23		
Designated Compensated Absences	\$	-
Designated Future Capital Replacement		-
Designated Post Retirement Healthcare		-
Undesignated Reserve Funding		72,594
Total Budgeted Expenditures/Transfers	\$	72,594

Budgeted Ending Balance, Fiscal Year 2022-23		
Designated Future Capital Replacement		90,978
Designated - Other (OPEB)		382,024
Undesignated Reserve Funding		935,474
Ending Balance	\$	1,408,476



BUDGET DETAIL



Rescue Fire Protection District
Fire District Budget
Fiscal Year 2022-2023

Department 80856 • Index Code 856000

	2022-23 Budget	2021-22 Budget	\$ Change from Prior Year	% Change from Prior Year
Salaries & Benefits				
3000 Regular Employees	\$ 599,838	\$ 460,115	\$ 139,723	30%
3001 Extra Help	32,506	7,000	25,506	364%
3002 Overtime	181,215	143,546	37,669	26%
3004 Other Compensation	14,630	49,473	(34,843)	-70%
3020 Retirement	292,261	254,121	38,141	15%
3021 Social Security	2,015	-	2,015	0%
3022 Medicare	12,028	9,692	2,335	24%
3040 Health Insurance	234,719	210,292	24,427	12%
3041 Unemployment Insurance	-	-	-	0%
3042 Long-term Disability	2,200	1,638	562	34%
3060 Workers' Compensation	70,000	70,000	-	0%
Salaries & Benefits Total	\$ 1,441,412	\$ 1,205,876	\$ 235,536	20%
Services & Supplies				
4020 Clothing	16,300	24,568	(8,268)	-34%
4040 Communications	13,660	15,318	(1,658)	-11%
4044 Cable/Internet Service	1,550	-	1,550	0%
4060 Inservice Food	1,000	1,000	-	0%
4080 Household Expense	2,000	3,300	(1,300)	-39%
4085 Refuse Disposal	1,525	-	1,525	0%
4100 Insurance	24,200	18,000	6,200	34%
4140 Equipment Maintenance	6,228	6,928	(700)	-10%
4142 Radio Maintenance	500	500	-	0%
4162 Vehicle Maintenance	41,000	55,000	(14,000)	-25%
4180 Maintenance of Structures	15,480	15,480	-	0%
4201 Medical Supplies	7,000	7,000	-	0%
4220 Memberships	940	788	153	19%
4260 Office Expense	2,910	2,910	-	0%
4300 Professional Services	133,220	150,294	(17,074)	-11%
4324 Employee Medicals	4,900	-	4,900	0%
4400 Publications & Legal Notices	450	450	-	0%
4420 Rents & Leases/Equipment	1,623	1,623	-	0%



Rescue Fire Protection District
Fire District Budget
Fiscal Year 2022-2023

Department 80856 • Index Code 856000

	2022-23 Budget	2021-22 Budget	\$ Change from Prior Year	% Change from Prior Year
4460 Small Tools	2,200	2,200	-	0%
4461 Fire Equipment	-	-	-	0%
4500 Special Department Expense	12,143	1,833	10,311	563%
4507 Fire Prevention	500	640	(140)	-22%
4515 Fuel Purchases	20,000	21,000	(1,000)	-5%
4539 Software License	9,815	10,158	(343)	-3%
4600 Transportation & Travel	2,500	2,500	-	0%
4609 Educational Training	5,980	5,980	-	0%
4617 Staff Development	500	500	-	0%
4700 Utilities	23,500	22,500	1,000	4%
Services & Supplies Total	\$ 351,625	\$ 370,470	\$ (18,845)	-5%
Other Charges				
5060 Principal Payments	-	-	-	0%
5100 Interest Payments	-	-	-	0%
Other Charges Total	\$ -	\$ -	\$ -	0%
Fixed Assets				
6020 Structures & Improvements	300,000	300,000	-	0%
6040 Equipment	3,000	925,811	(922,811)	-100%
Fixed Assets Total	\$ 303,000	\$ 1,225,811	\$ (922,811)	-75%
Budget Summary				
Salaries & Benefits	1,441,412	1,205,876	235,536	20%
Services & Supplies	351,625	370,470	(18,845)	-5%
Other Charges	-	-	-	0%
Capital Assets	303,000	1,225,811	(922,811)	-75%
Subtotal Budgeted Expenditures	\$ 2,096,037	\$ 2,802,157	\$ (706,120)	-25%
7300 Contingency	0	310	(309)	-100%
7400 Reserve	-	-	-	0%
Grand Total	\$ 2,096,037	\$ 2,802,467	\$ (706,430)	-25%

Rescue Fire Protection District
2021/22 Fire District Budget
Wages & Benefits Detail

3000 Regular Employees Annual Salaries

Fire Chief (Part-Time)	\$ 69,226
Captain/Paramedic (3)	272,363
Engineer/Paramedic (1)	77,735
Firefighter/Paramedic (1)	70,863
Firefighter/EMT (1)	63,228
FLSA Pay	12,969
Longevity Pay	7,132
Holiday Pay	\$ 26,321
3000 Total	\$ 599,838

3001 Extra Help

Administrative Assistant (Part-Time)	32,506
3001 Total	\$ 32,506

3002 Overtime

Overtime	\$ 181,215
3002 Total	\$ 181,215

3004 Other Compensation

Health Opt-Out Incentive	9,630
Extra Help Intern Stipends	5,000
3004 Total	\$ 14,630

3020 Retirement

Public Employees Retirement System	
Tier #1 Retirement (3%@55)	\$ 78,374
PEPRA Retirement (2%@57)	26,443
Miscellaneous Employees	5,650
457 Employer Contribution/Match	3,600
Employer Payment of CalPERS UAL	178,193
3020 Total	\$ 292,261

Rescue Fire Protection District
2021/22 Fire District Budget
Wages & Benefits Detail

3021 Social Security

Social Security	\$ 2,015
3021 Total	\$ 2,015

3022 Medicare

Medicare	\$ 12,028
3022 Total	\$ 12,028

3040 Health Insurance

Current Employee Health Insurance	\$ 125,191
Retiered Employee Heath Insurance	92,647
Dental Insurance	15,238
Vision Plan	1,643
3040 Total	\$ 234,719

3041 Unemployment Insurance

Unemployment Insurance	\$ -
3041 Total	\$ -

3042 Longterm Disability

Standard Longterm Disability	\$ 2,200
3042 Total	\$ 2,200

3060 Workers' Compensation

FDAC - FASIS	\$ 70,000
Special Annual Assessment	0
3060 Total	\$ 70,000

Wages & Benefits Total

\$ 1,441,412

Rescue Fire Protection District
2021/22 Fire District Budget
Services & Supplies Detail

GL Account/Description	Budget Amount
4020 Clothing	
Uniforms	6,300
Safety Clothing	5,000
Boot Replacements	3,000
Life Jackets/Helmets	-
Intern Uniforms	2,000
Replacements	-
4020 Total	\$ 16,300
4040 Communications	
JPA Dispatching	10,000
Telephone - Long Distance	1,584
VOIP Phone Lease	-
Cellular Telephone	2,076
4040 Total	\$ 13,660
4044 Cable/Internet Service	
Internet Connection - Uverse (4044)	1,550
4060 Total	\$ 1,550
4060 Inservice Food	
Prolonged Emergency Operations	\$ 500
Professional Meetings	500
4060 Total	\$ 1,000
4080 Household Expense	
Disposal Service (GL 4085)	
Station #83	\$ 1,525
Cleaning Agents, etc.	2,000
4080 Total	\$ 3,525
4100 Insurance	
Atwood Insurance	\$ 24,200
4100 Total	\$ 24,200
4140 Equipment Maintenance	
Fire Extinguishers	\$ 300
Hurst Equipment Service	2,000
Self Contained Breathing Apparatus	
Sanitizer	78

Rescue Fire Protection District
2021/22 Fire District Budget
Services & Supplies Detail

GL Account/Description	Budget Amount
Miscellaneous Repair Parts	250
SCBA Annual Flow Test	2,000
SCBA - Annual facepiece fit test	-
SCBA Mask Replacement	-
SCBA/O2 Hydro	-
Ladder Testing	600
Miscellaneous Equipment Maintenance	1,000
4140 Total	\$ 6,228

4142 Radio Maintenance	
Misc. Radio Maintenance	\$ 500
4142 Total	\$ 500

4162 Vehicle Maintenance	
General Maintenance (Parts 6142 & Labor 4160)	\$ 40,000
Tires, Rims	1,000
Engine Ball Valve Replacements 8371 & Water Tender	-
Water Tender Tank Refurbishment	-
4162 Total	\$ 41,000

4180 Maintenance of Structures (Parts & Supplies to 4189)	
Station #83	\$ 8,000
Pest Control (Highlander)	\$ 780
R.S.L.S.	1,000
Station #81	5,700
4180 Total	\$ 15,480

4201 Medical Supplies	
Misc. Medical Supplies	\$ 7,000
4201 Total	\$ 7,000

Rescue Fire Protection District
2021/22 Fire District Budget
Services & Supplies Detail

GL Account/Description	Budget Amount
4220 Memberships	
El Dorado County	
Fire Chief's Association	\$ 50
Training Officer's Association	25
Fire Prevention Officer's Asso.	25
Mountain Demo Subscription	120
CSFA Dues	520
FDAC	200
4220 Total	\$ 940
4260 Office Expense	
IT Equipment	\$ -
Printing/Publishing Board Docs	10
Postage/Stamps	400
General Supplies	2,500
4260 Total	\$ 2,910
4300 Professional Services	
RSLs Alarm	\$ 420
El Dorado Hills Fire Shared Services Agreement	75,000
El Dorado Hills Fire Shared Services Agreement - Admin Passth	-
Nexus Study/Five-year Capital Plan Update	15,000
New Employee Background Checks	4,500
Staff and New Employee Physical (Kaiser) (GL 4324)	4,900
CalPERS Annual Valuation Report	1,500
GASB 75 OPEB Valuation (TCS)	3,300
GASB 68 Valuation	-
District Audit	12,000
EMSA Live Scan	500
IT Service (Datacate)	6,000
DTA CFD Formation Consulting	10,000
Legal	5,000
4300 Total	\$ 138,120
4400 Publications & Legal Notices	
Public Hearing Notices	100
Miscellaneous	350
4400 Total	\$ 450

Rescue Fire Protection District
2021/22 Fire District Budget
Services & Supplies Detail

GL Account/Description	Budget Amount
4420 Rents & Leases of Equipment	
Pine Hill Radio Vault, CDF	\$ 1,301
P. O. Box 201	322
4420 Total	\$ 1,623
4460 Small Tools	
Miscellaneous	\$ 1,000
Weedeater/Blower	800
Shop/mechanics tools	400
4460 Total	\$ 2,200
4461 Fire Equipment	
Miscellaneous	-
4461 Total	\$ -
4500 Special Department Expense	
CD Parcel Quest	300
Elections	10,000
LAFCO Annual Fee	1,343
Miscellaneous	500
4500 Total	\$ 12,143
4507 Fire Prevention	
Public Education Handouts Misc	\$ 500
Miscellaneous	-
4507 Total	\$ 500
4515 Fuel Purchase	
Bulk Fuel	\$ 20,000
4515 Total	\$ 20,000
4539 Software License	
O365 Subscription	\$ 600
Carbonite Subscription	150
Dropbox Subscription	2,200
Active 911 Subscription	260
MDC Radiomobile Software Licenses	1,800

Rescue Fire Protection District
2021/22 Fire District Budget
Services & Supplies Detail

GL Account/Description	Budget Amount
FireReporting RMS (Emergency Reporting)	1,700
Website Hosting	250
Vector Solutions (former Target Solutions)	1,600
Telestaff Annual License Subscription	1,255
4500 Total	\$ 9,815
4600 Transportation and Travel	
Hotel and Transportation	\$ 2,500
4600 Total	\$ 2,500
4609 Educational Training	
Training	
Registration for Classes	3,000
Volunteer Training	1,000
Board of Directors	500
CPR	150
PALS/ACLS Instructor Recert (Joel)	330
Paramedic/EMT Renewal	1,000
4609 Total	\$ 5,980
4617 Staff Development	
Educational Travel - Seminars & Conventions	\$ 500
4617 Total	\$ 500
4700 Utilities	
Propane	\$ 6,000
Electricity - Pacific Gas & Electric	16,000
Water/Sewer - El Dorado Irrigation District	1,500
4700 Total	\$ 23,500
Services & Supplies Total:	\$ 351,625



Rescue Fire Protection District
Fire District Budget
Fiscal Year 2022-2023
Capital Assets Detail

	Development Fee Funds	Property Tax Funds	Grant Funds
<u>Structures & Improvements</u>			
Station 83 Remodel	\$ 300,000	\$ -	\$ -
Misc. Improvments RSLs	-	-	-
Misc. Improvements 81	-	-	-
Structures & Improvements Total	\$ 300,000	\$ -	\$ -
<u>Equipment</u>			
Radios/Communications			
Portable Radios			
Firefighting Equipment			
Supply Hose			
Hose Tester		\$ 3,000	
Breathing Apparatus			
Spare SCBA Cylinders			
SCBA Replacements			
SCBA Mask Talking Devices			
SCBA Retrofit			
FEMA Grants			
County-wide EKG Monitors			
Equipment Total	\$ -	\$ 3,000	\$ -
Grand Total Capital Assets	\$ 300,000	\$ 3,000	\$ -



REVENUE



Rescue Fire Protection District
Fire District Budget
Fiscal Year 2022-2023
Revenue

Source	2022-23 Budget	2021-22 Budget	\$ Change from Prior Year	% Change from Prior Year
0001 - Fund Balance	72,594	-	72,594	0%
0002 - From Reserves (Development Impact Fees)	300,000	300,000	-	0%
0100 - Property Taxes - Current Secured	1,199,646	1,164,705	34,941	3%
0110 - Property Taxes - Current Unsecured	20,939	20,329	610	3%
0120 - Property Taxes - Prior Secured	-	-	-	0%
0130 - Property Taxes - Prior Unsecured	-	-	-	0%
0140 - Supplemental Property Taxes - Current	30,031	29,089	942	3%
0150 - Supplemental Property Taxes - Prior	-	-	-	0%
0175 - Special Tax (633)	133,400	133,400	-	0%
0360 - Penalty and Costs	2,141	2,079	62	3%
0400 - Interest	4,000	5,000	(1,000)	-20%
0420 - Rents & Leases	12,669	12,669	-	0%
0820 - Home Owners Property Tax Relief	9,066	8,802	264	3%
1060 - Grant	22,727	761,583	(738,856)	-97%
1200 - Revenue Other Government	-	66,258	(66,258)	-100%
1310 - Benefit Assessment (641)	268,823	263,552	5,271	2%
1403 - Development Fees	-	-	-	0%
1742 - Misc: Copy Fee	-	-	-	0%
1940 - Miscellaneous Revenues	20,000	35,000	(15,000)	-43%
4750 - Sale of Fixed Assets	-	-	-	0%
Total Revenue	\$ 2,096,037	\$ 2,802,467	\$ (706,430)	-25%



PRELIMINARY BUDGET RESOLUTION

Rescue Fire Protection District

5221 Deer Valley Road
P.O. Box 201
Rescue, CA 95672
(530) 677-1868
FAX (530) 677-9609

RESOLUTION #2022-05

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RESCUE FIRE PROTECTION DISTRICT ADOPTING A PRELIMINARY BUDGET FOR FISCAL YEAR 2022-2023

The Rescue Fire Protection District (“District”) is governed by the provisions of the Fire Protection District Law of 1987 (Health & Safety Code section 13800et seq., the “Act”); and,

Section 13895 of the Act requires that the District Board shall adopt a Preliminary Budget on or before June 30th of each year; and,

A Preliminary Budget has been prepared for the fiscal year;

The District Board, consistent with section 13895 of the Act adopts the Preliminary Budget in the amount of \$2,096,037, a copy of which is attached.

Passed and Adopted by the Board of Directors of the Rescue Fire Protection District at a regular meeting of said Board, held on June 22, 2022 by the following:

BOARD MEMBER –	M. Koht	()AYE ()NAY ()ABSENT
BOARD MEMBER –	P. Humphreys	()AYE ()NAY ()ABSENT
BOARD MEMBER –	J. Araujo	()AYE ()NAY ()ABSENT
BOARD MEMBER –	C.J. Smith	()AYE ()NAY ()ABSENT
BOARD MEMBER –	S. Thorne	()AYE ()NAY ()ABSENT

ATTEST:

Jessica Braddock, Board Secretary
Rescue Fire Protection District

Matt Koht, Chair
Rescue Fire Protection District

Interim Fire Chief Appointment

Summary:

The Fire Chief position has become vacant as of May 5, 2022. The Department has commenced the recruitment process for a Fire Chief, but it is necessary to appoint a Fire Chief on an interim basis to serve pending the completion of the recruitment process.

Staff recommends the consideration of Bryan Ransdell for a limited term appointment to perform the duties of the Fire Chief while recruitment for a permanent Fire Chief is underway. Mr. Ransdell has the experience and specialized skills to fill the necessary Interim Fire Chief role. Mr. Ransdell has over thirty (30) years' experience in the fire service and previously served as the Fire Chief for the Diamond Springs for approximately six (6) years.

Government Code section 21221(h) allows the Department to hire a CalPERS retired annuitant to fill a vacant position on an interim basis during the recruitment for a permanent appointment. Section 21221(h) requires that the appointment be made by the Board of Directors to a position requiring specialized skills, be a one-time appointment, and that the employee does not exceed 960 hours worked in a fiscal year. Government Code Section 7522.56 imposes similar restrictions, consistent with Government Code Section 21221(h).

Given the need for continuity and a highly trained professional to lead the department, staff recommends hiring Bryan Ransdell commencing on July 5, 2022, and ending on the date immediately preceding the date on which the permanent appointee to the position of Fire Chief commences his/her employment or, if earlier, the date that this appointment is terminated by the Department or Mr. Ransdell as specified in the employment agreement.

The attached resolution appoints Mr. Ransdell as the Interim Fire Chief in compliance with Government Code Section 21221(h) and approves the corresponding Agreement for Temporary Employment.

Fiscal Impact:

Mr. Ransdell would be paid an hourly rate of \$72.11 per hour, which is no less than the minimum nor more than the maximum monthly base salary paid to a person serving as Fire Chief. He will not be entitled to any additional compensation, benefits, paid leave, or paid holidays.

Recommendation:

Adopt a resolution appointing Bryan Ransdell as Interim Fire Chief, effective July 5, 2022, and authorizing the Board to execute an agreement for temporary employment with Mr. Ransdell.

AGREEMENT FOR TEMPORARY EMPLOYMENT

THIS AGREEMENT is between the Rescue Fire Protection District, (hereinafter referenced to as the “Employer”), a California Special District, and Bryan Ransdell, an individual (“Employee”) (collectively, the “Parties”) and is effective on July 5, 2022.

RECITALS

WHEREAS, the Department has a vacancy in the position of Fire Chief, a regular position for which the Department is conducting a recruitment for a permanent appointment; and

WHEREAS, the Department has an immediate need for an employee to temporarily assume the position of Fire Chief, a position involving specialized skills and training, and which is critically necessary to the on-going duties and functions of the Department;

WHEREAS, Employee is competent and qualified to perform the services required by this Agreement, and Department wishes to have Employee perform the Fire Chief duties on an interim basis; and

WHEREAS, Employee’s employment as interim Fire Chief is authorized by Government Code section 21221(h), which permits the Department to appoint a CalPERS retired annuitant to a vacant position requiring specialized skills during recruitment for a permanent replacement.

WHEREAS, pursuant to action by the Board of Directors during its special meeting on June 22, 2022, Employee has been appointed on an interim basis to the vacant position of Fire Chief, subject to the requirements of Government Code sections 7522.56 and 21221(h).

NOW, THEREFORE, the parties do mutually agree as follows:

AGREEMENT

1. **Appointment and Scope of Services.** Employee has been appointed as interim Fire Chief by the Board of Directors and shall temporarily perform the duties and functions of Fire Chief, a position involving highly specialized and critically needed skills set forth in the attached job description and as provided by law. Such employment is “at will,” subject to the terms of this Agreement, and Employee shall perform said duties at the pleasure of and under the direct supervision of the Board of Directors.
2. **Term.** This Agreement shall be effective on July 5, 2022 (“Effective Date”). This Agreement shall expire as of the first of the following to occur: (i) upon the employment commencement date of a permanent Fire Chief employed by Department; or (ii) upon termination of the Agreement by either Employee or Department as provided in Section 6 of this Agreement. Employment is temporary, at-will and may be terminated with or without cause and with or without notice at any time by the Employee or the Department. Employee is not eligible for any severance payment or benefit relating to or arising out of the termination of this Agreement.

3. Compensation and Work Schedule.

A. Rate of Pay. Employee shall be paid at the rate of **\$72.11 per hour**. The Department has confirmed that this rate is not less than the minimum, nor in excess of the maximum, paid by the Department to other employees performing comparable duties (divided by 173.333 to equal an hourly rate) as listed on the Department's publicly available pay schedule. Payments will be made on regularly scheduled Department payroll dates and shall be subject to all applicable payroll taxes and withholdings. Such compensation shall be the sole compensation for Employee's services under this Agreement.

B. Work Schedule and Nine Hundred Sixty (960) Hour Limitation. Employee is expected to devote necessary time, within and outside normal business hours, to the business of the Department. Pursuant to Government Code sections 21221(h) and section 7522.56, however, Employee's performance of services as a retired annuitant, whether compensated or on a volunteer basis, shall not exceed nine hundred sixty (960) hours per fiscal year in all positions for all public employers that contract with CalPERS for retirement benefits. The Department retains the right to designate, reduce, change, or amend the number of hours assigned to Employee consistent with the Department's workload and other needs. If Employee's hours are approaching nine hundred sixty (960), then the Department retains the right to summarily suspend Employee's duties under this Agreement and to reassign any scheduled hours, as needed, to ensure that Employee does not exceed the maximum hours allowed by this Agreement. Employee will be responsible for keeping track of the number of hours worked on a time sheet form provided by the Department and submitting them every two (2) weeks.

The position is a temporary, hourly assignment which shall not exceed twenty (20) hours per week. The Department, through the Board of Directors, will assign Employee hours to work. Due to the nature of the position, it is understood that the workday and work week hours may vary, however Employee shall not work overtime (i.e. hours in excess of twenty (20) per week) without specific authorization by the Board of Directors.

4. Employment Status and Benefits.

A. Benefits. Other than the compensation described above in Section 3, Employee will receive no other benefits, incentives, compensation in lieu of benefits, or any other form of compensation. Employee understands and agrees that he is not, and will not be, eligible to receive any benefits from the Department, including any Department group plan for hospital, surgical, or medical insurance, any Department retirement program, or any paid holidays, vacation, sick leave, or other leave, with or without pay, or any other job benefits available to an employee in the regular service of the Department, except for Worker's Compensation Insurance coverage or similar benefits required by state or federal law.

B. No Property Right in Employment. Employee understands and agrees that the terms of his employment are governed only by this Agreement and that no right of regular employment for any specific term is created by this Agreement. Employee further understands that he acquires no property interest in his employment by virtue of

this Agreement, that the employment is “at will” as defined by the laws of the State of California (meaning that he can be terminated at any time for any reason or for no reason), and that he is not entitled to any pre- or post-deprivation administrative hearing or other due process upon termination or any disciplinary action except as otherwise provided by law.

D. Employment of a Retiree. Employee understands that CalPERS retired annuitants may be employed by any CalPERS public agency employer, by temporary appointment to position(s) not to exceed nine hundred sixty (960) hours in any fiscal year for all such employers; either (1) during an emergency to prevent stoppage of public business, or (2) because the retired employee has skills needed in performing work of limited duration. In the event Employee is providing services to any other CalPERS public agency employer during the term of this Agreement, Employee must notify the Department of such employment and disclose on a periodic basis (at a frequency determined by the Department) the number of hours Employee is performing for that other public agency to ensure that the maximum number of hours is not exceeded.

5. Representation of Employee. Employee represents that he is properly trained and certified to perform the duties required of the interim Fire Chief position and this Agreement.

6. Termination.

A. By Department. This Agreement may be terminated by Department for any reason ten (10) business days after providing written notice to Employee of such termination. Department’s only obligation in the event of such termination will be payment to Employee of all compensation then due and owing as set forth in Section 3.A up to and including the effective date of termination. However, this Agreement may be terminated immediately upon appointment of a permanent Fire Chief or if necessitated by changes to CalPERS statutory or regulatory requirements, or if doing so will preclude a violation of Government Code Sections 7522.56 or 21221(h).

B. By Employee. This Agreement may be terminated by Employee for any reason thirty (30) days after providing written notice to Department of such termination. Department shall have the option, in its complete discretion, to make Employee’s termination effective at any time prior to the end of such period, provided Department pays Employee all compensation as set forth in Section 3.A. then due and owing him through the last day actually worked.

C. No Notice for Expiration. Nothing in this Section 6 shall be construed to require either party to give advance written notice in order for the Agreement to expire as set forth in Section 2.

D. Termination Obligations. Employee agrees that all property, including, without limitation, all equipment, tangible Proprietary Information (as defined below), documents, records, notes, contracts, and computer-generated materials furnished to or prepared by him incident to his employment belongs to Department and shall be returned promptly to Department upon termination of Employee’s employment. Employee’s

obligations under this subsection shall survive the termination of his employment and the expiration of this Agreement.

7. Non-Assignment of Agreement. This Agreement is intended to secure the individual services of the Employee and is not assignable or transferable by Employee to any third party.
8. Governing Law/Venue. This Agreement shall be interpreted according to the laws of the State of California. Venue for any action or proceeding regarding this contract shall be in El Dorado County.
9. Enforceability. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.
10. Conflict of Interest. Employee agrees that during the term of this Agreement, he will not maintain any financial interest or engage in any other contract employment, occupation, work, endeavor or association, whether compensated or not, that would in any way conflict with, or impair Employee's ability to perform the duties described in this Agreement. Any work performed for the Department outside the terms of this Agreement must be approved in advance in writing by the Board of Directors. Employee agrees to disclose whether he is performing work for any other CalPERS public agency employer as required by section 4.D. of this Agreement.
11. Entire Agreement and Modification. This Agreement constitutes the entire understanding of the parties hereto. This Agreement supersedes any previous contracts, agreements, negotiations, or understandings, whether written or oral, between the parties. Employee shall be entitled to no other compensation or benefits than those specified herein, and Employee acknowledges that no representation, inducements or promises not contained in this Agreement have been made to Employee to induce Employee to enter into this Agreement.

No changes, amendments, or alterations hereto shall be effective unless in writing and signed by both parties. Employee understands that no oral modification of this Agreement made by any officer, agent, or employee of the Department is effective. Employee specifically acknowledges that in entering into and executing this Agreement, he relies solely upon the provisions contained herein and no others.

12. Support Services and Equipment. Employee shall be provided office space and the equipment needed to perform his duties and sufficient to fulfill obligations under this Agreement, as determined by the Board of Directors, at no cost to Employee. In accordance with Government Code Section 21221(h), personal use of such equipment is not permitted.
13. Reimbursement for Expenses. Employee shall be reimbursed by Department in accordance with standard Department travel policy (as well as federal and state law) for all authorized and necessary travel undertaken by Employee in performance of services pursuant to this Agreement. Employee shall document and claim said reimbursement for

such travel in the manner and forms required by the Department. Other than as specifically provided herein, Employee shall receive no other compensation or reimbursements for expenses incurred by him in the performance of this Agreement.

14. Notices. All notices permitted or required under this Agreement shall be given to the respective parties by hand-delivery or by mail at the following address, or at such other address as the respective parties may provide in writing for this purpose, by deposit in the U.S. Mail, postage pre-paid, addressed as follows:

DEPARTMENT:

Rescue Fire Protection District
5221 Deer Valley Rd.
Rescue, CA. 95672

EMPLOYEE:

Bryan Ransdell

15. Indemnification. In accordance with and subject to the limitations of the California Government Claims Act and California Labor Code, the Department shall defend, save harmless and indemnify Employee against any tort, professional liability, claim or demand or other legal action, arising out of an alleged act or omission occurring in the performance of Employee's services as interim Fire Chief, except that this provision shall not apply with respect to any intentional tort or crime committed by Employee, or any actions outside the course and scope of her employment as interim Fire Chief.
16. No Presumption of Drafter. The Parties acknowledge and agree that the terms and provisions of this Agreement have been negotiated and discussed between the Parties, and this Agreement reflects their mutual agreement regarding the subject matter of this Agreement. Because of the nature of such negotiations and discussions, it would be inappropriate to deem any Party to be the drafter of this Agreement and, therefore, no presumption for or against validity or as to any interpretation hereof, based upon the identity of the drafter shall be applicable in interpreting or enforcing this Agreement.
17. Assistance of Counsel. Each party to this Agreement warrants to the other party that the party has either had the assistance of counsel in negotiation for, and preparation of, this Agreement or could have had such assistance and voluntarily declined to obtain such assistance.

[Signatures on Following Page]

**RESCUE FIRE PROTECTION
DISTRICT:**

EMPLOYEE

By: _____
Matt Koht, Board President

By: _____
Bryan Ransdell

ATTEST:

Board Secretary

APPROVED AS TO FORM:

Director of Human Resources



FIRE CHIEF

Education and Experience:

- Graduation from college with a bachelor's degree in Public Administration, Political Science, or the equivalent.
- Six (6) years municipal firefighting experience, including four (4) years of which must be as a Battalion Chief or higher.
- California Fire Officer Certification.
- California EMT, or able to obtain.

License:

Possession and maintenance of a valid and unrestricted California driver's license is required.

Distinguishing Characteristics:

The incumbent is responsible for the efficient operation of the District, utilizing effective business techniques, and reports directly to the Board of Directors. To be successful in this position, an incumbent must be knowledgeable of, and keep current with, state and national issues affecting fire department operations. The position requires a demonstrated ability to work effectively with employees at all levels of the District, represented labor groups, customers, the business community, professionals, managers, and elected officials from the District and other agencies. The incumbent must be able to develop and maintain excellent labor/management relations. The incumbent is required to represent the District's interest before legislative and regulatory committees and at Regional, State, and/or Federal levels of government. An incumbent in this classification demonstrates strong ethical, professional, and service-oriented leadership and interpersonal skills, sets a good example, and correctly applies the tenets of the Districts Code of Ethics and Values.

Typical Duties Under General Direction:

- Plans, organizes, directs, and coordinates the activities of Fire Department personnel providing fire department services to the Community.
- Responds to fires and other emergencies and exercises over-all supervision of the emergency operations.
- Assumes immediate supervision of rescue, firefighting, and other emergency activities as required.
- Oversees and handles collective bargaining contract negotiations, grievances, benefit plans, and retirement plans.
- Interviews and advises on the hiring, promotion, layoff, or discharge of employees and investigates human resources problems, recommends taking disciplinary action as necessary.
- Evaluates employee performance.
- Shapes and executes an employee development program for the District.
- Develops departmental personnel rules, procedures, and policies, and sees that they are enforced.
- Directs the organization, training, and direction of the volunteer/intern firefighters.

- Coordinates the services of regular and volunteer/intern firefighting crews.
- Has oversight responsibility for the requisitioning, maintenance, and operation of firefighting equipment, preparing specifications for firefighting equipment; and maintaining records of all fire department activities.
- Recommends location of fire stations.
- Attends conferences and conventions on fire protection matters.
- Directs, plans, and organizes the development and administration of the District's annual budget.
- Directs, plans, and organizes the District's annual financial audit process.

Abilities, Skills, and Knowledge of:

- Effective leadership and management principles and practices.
- Applicable laws and regulations affecting municipal firefighting.
- Principles and practices of budgeting (operating and capital), communication, contracting, human resources, information technology, public relations, project management, risk management, outreach, performance standards, telecommunications, records management, and resources to achieve outcomes and expectations.
- Important developments in local area, State and Federal government agencies as they relate to the District's fire service.
- Fire protection, EMS, Haz-Mat, fire prevention, and other emergency operations.

Ability to:

- Provide the leadership and management of the department through coaching, enabling, and facilitating employees working in a team environment.
- Develop and maintain excellent labor/management relations through meeting regularly to discuss appropriate issues with the leaders of represented groups and by cultivating ideas and/or suggestions from employees at all levels of the organization within the District in order to establish trust and enhance communication on an on-going basis.
- Create a culture that is conducive to change and one that is able to select, recruit, retain, develop and motivate a skilled and talented workforce where all employees know their mission, role, job; goals and objectives are clear in order to create an organization that delivers excellent customer service through ethical leadership standards, establishes an atmosphere of respect for employees consistent with the District's Code of Ethics and Values.
- Manage complex projects that further the long-term objectives of the department and the District by identifying which quality standards are relevant to the project and determining how to satisfy them by evaluating overall project performance on a regular basis to provide confidence that the project will satisfy the relevant quality standards, and by monitoring specific project results.
- Build constructive relationships by promoting effective partnerships with department peers, the public, employees, and State and local officials.
- Represent and speak on behalf of the department and its work, e.g., presenting, explaining, promoting, defining, and negotiating to those within and outside the department by making clear and convincing oral presentations to individuals and groups, by listening effectively and clarifying information and by facilitating an open exchange of ideas.
- Plan, train, and manage the work of Fire District personnel.

Supervision Received:

Works under the administrative direction of the Board of Directors.

Supervision Exercised:

Provides direct supervision to Fire Captains and general supervision of other professional, technical, and administrative support staff.

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RESOLUTION #2022-06

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RESCUE FIRE PROTECTION DISTRICT, APPOINTING BRYAN RANDELL AS INTERIM FIRE CHIEF AND APPROVING EMPLOYMENT AGREEMENT

WHEREAS, Government Code Section 21221(h) permits the Board of Directors of the Rescue Fire Protection District, (hereinafter referenced to as the “District”) to appoint a retired annuitant to a vacant position that requires specialized skills during the recruitment for a permanent appointment, and provides that such appointment will not subject the retired person to reinstatement from retirement or loss of benefits so long as it is a single appointment that does not exceed 960 hours in a fiscal year; and

WHEREAS, the position of Fire Chief became vacant as of May 5, 2022; and

WHEREAS, in order to retain efficient operation and management of the Fire District, the Board of Directors desires to appoint Bryan Ransdell as an interim appointment retired annuitant to the position of Fire Chief for the District under Government Code Section 21221(h), effective July 5, 2022; and

WHEREAS, Bryan Ransdell (“Annuitant”) has over 30 years fire service experience, including having served as the Fire Chief with Diamond Springs-El Dorado Fire Protection District; and

WHEREAS, an appointment under Government Code Section 21221(h) requires an active, publicly posted recruitment for a permanent replacement; and

WHEREAS, the current status of this recruitment is open and has accepted applications; and

WHEREAS, this Section 21221(h) appointment shall only be made once and therefore will end on the date immediately preceding the date on which the permanent replacement for the vacant position of Fire Chief for the District commences his or her employment or, if earlier, the date that this appointment is terminated by the District or Annuitant; and

WHEREAS, the entire employment agreement between Annuitant and the District has been reviewed by this body and is attached hereto as **Exhibit A**; and

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WHEREAS, it is understood by the District and Annuitant that the combined total hours to be served by Annuitant in any fiscal year, for all CalPERS employers combined, shall not exceed the 960-hour limitation set forth in California Government Code Section 21221(h) and Section 7522.56(d); and

WHEREAS, the compensation paid to retirees cannot be less than the minimum nor exceed the maximum monthly base salary paid to other employees performing comparable duties, divided by 173.333 to equal the hourly rate; and

WHEREAS, the Department does not have a range, but rather a precise established salary for this position, such that the maximum base hourly salary for this position is \$72.11; and

WHEREAS, Annuitant has not and will not receive any other benefit, incentive compensation in lieu of benefits, or any other form of compensation in addition to this hourly pay rate.

WHEREAS, pursuant to Government Code Section 7522.56(e)(1), Annuitant must certify in writing to the Department upon accepting an offer of employment that he has not received any unemployment insurance compensation arising out of prior employment with a public employer that is subject to Section 7522.56 during the 12-month period preceding the effective date of this appointment

NOW, THEREFORE, the Board of Directors of the Rescue Fire Protection District hereby finds, determines, and resolves as follows:

1. The Board of Directors has considered the full record before it, which may include but is not limited to such things as the staff report, testimony by staff and the public, and other materials and evidence submitted or provided to it. Furthermore, the recitals set forth above are found to be true and correct and are incorporated herein by reference.
2. Mr. Ransdell has the specialized skills needed to perform the work required of the Fire Chief position on an interim basis until a permanent Fire Chief is appointed by the Board of Directors and thereafter begins service.
3. The Board hereby appoints Bryan Ransdell as Interim Fire Chief effective, July 5, 2022, until the date immediately preceding the date on which the permanent replacement for the vacant position of Fire Chief commences his or her employment, unless earlier terminated, pursuant to the authority provided under Government Code Sections 21221(h) and 7522.56, pending the recruitment,

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selection and employment of a permanent Fire Chief, to provide the specialized skills necessary to manage the Fire District effectively.

4. The employment agreement with Mr. Ransdell, a copy of which is attached hereto as **Exhibit A** and will be maintained on file with the Board Secretary, is approved by the Board, effective June 22, 2022.

PASSED AND ADOPTED by the Board of the Rescue Fire Protection District this 22nd day of June 2022 by the following vote:

AYES:
NOES: 0
ABSENT: 0

Matt Koht, Board President

ATTEST:

Jessica Braddock, Board Secretary

EXHIBIT A

See attached form of “Agreement for Temporary Employment”



Rescue Fire Protection District

· P.O. Box 201 Rescue CA, 95672 · Phone: (530) 677-1868 · Fax: (530) 677-9609

www.rescuefiredepartment.org

Date: 5/15/2022

To: Fire Chief Maurice Johnson

From: Rescue Staff

Subject: Purchase of a Water Tender and Type II Fire Apparatus

Issue

The current water tender the fire district owns is a 1995 that has a narrow focus to it and does not have the features that today's fire service and emergency response require for efficient and effective fire suppression. Additionally some of the items that would need to be added to the current water tender including a dump valve and drop tank are not possible to accomplish due to the design. The current type 3 engine the district has been operating as a first out piece of apparatus is a 2006 with 90,000 miles on it and needs to be placed in reserve status. The current type one engine that the district has been operating in sporadic first out status is a 1999 that has little to no off road ability, lacks the ability to effectively suppress vegetation fires that require a mobile attack and was purchased as an inexpensive stop gap measure until the district purchase a newer more appropriate piece of apparatus.

Background

Our current water tender was purchased in 1995 by a combination of district funds and direct donations from the community for a total of approximately \$190,000.00. The water tender's main focus was to be driven by volunteers as an extra vehicle to supply water. The water tender was equipped with a larger pump and a master stream device for iso purposes so that it could be categorized as an engine as well, it also had several preconnected hose lines on it for fire attack and limited compartment space for storage of equipment. In 1998 the district transitioned to 24 hour staffing with volunteer backup to provide the water tender on incidents. In 2008 the district transitioned again to an intern program that allowed extra personnel on duty each day with a limited true volunteer force. Since then many things have changed and we are now down to primarily just the two personnel on duty and some limited intern coverage. This presents issues with effective firefighting in use of the water tender in its current configuration. The current standard is for the on duty crew to spilt and take the water tender and engine on all fire responses in non hydranted areas and any area where we feel the water tender would be beneficial to use for fire suppression. We have modified the current water tender to meet our needs as best possible by modifying our hose loads to increase the amount of hose we can carry and removing some older equipment to make more compartment space for more needed equipment. While this has been effective it is not efficient due to the size of our water tender, the speed of travel due to the weight of the vehicle and the inability to quickly and effectively move water from the tank to a static water source to decrease turnaround time in water supply operations.

Our current type 3 engine that functions as our first out apparatus has many great features to it that have been invaluable to us over time. When the type 3 was purchased it was an off the shelf engine that wasn't designed to be a first out apparatus on a regular basis and was not equipped that way. Over time we had modified certain things to make it more effective as a first out engine but there are certain items that we cannot change such as scba storage, pump capacity and hosebed storage ability.



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Our current type one engine that functions as an intermittent first out vehicle has some features that are desirable such as short wheelbase and decent storage ability. The type one was purchased as a used engine from OES that is a 1999 does not have an auxiliary pump and has little to no off-road capability making it problematic to even get up not paved driveways in the winter time and suppress grass fires in the summertime that require a mobile attack. There is also very limited room in the cab which makes having interns as the third person difficult do to room in the backsets being very tight.

Options

1. Leave the system as it is and make do with what we have.
2. Purchase a new water tender and type 2 with the capabilities that we need and place the current water tender as a second out piece of equipment that can respond as a second water tender to work in tandem with the new water tender and place the type 3 and type one in reserve status and surplus E381
3. Purchase a new water tender and sell the older water tender out of state.

Time Factor

The cost of new vehicle's is getting higher every year with most manufacturers adding a 15%-20% this year alone which makes time of the essence to save money on purchasing. In addition due to supply issues the expected wait in the future for a new vehicle will be upto two years.

Legal Impact

None

Operational Impact

Adding a new water tender that is more maneuverable and has better capabilities will make our firefighting operation more efficient and effective by allowing a more effective use of our water tender and decreasing turnaround time for water supply operations. Replacing the type 3 with a type 2 engine will increase our pumping capacity and storage capacity all while keeping the positives that we enjoy from the type 3 now such as 4wd and good approach and departure angles.

Fiscal Impact

There is a fiscal impact of approximately \$407,000.00 for the purchase of a new water tender and \$541,000 for the type 2 and the associated equipment for both. The monies needed would have to be pulled from our reserve account and explore using some monies from the development fee account. We have \$1,481,000 in reserves currently with \$697,000 in development fees. We recommend using the expected carryover of \$100,000 from this year's budget, \$135,000 from development fees(25% of cost)\$22,000 from ARP Funds and the rest from reserves. Staff would also recommend that the board consider asking the County for funds to offset the purchase of the water tender due to it being a regional resource and the most active water tender in the county. This plan would take us down to approx. \$800,000 in reserves which is roughly 50% of our operating budget which is what current standards recommend. We can recoup some of the money by being frugal like we always have been and should be able to get back to at least \$1,000,000 in reserves



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within 24 months. There is an opportunity to offset some of the cost by utilizing the second water tender in the summer as a vehicle for hire to the state or on OES assignments. This would have less impact on the district due to the staffing requirements being only two personnel and would allow a water tender to still be in Rescue available for local response.

Labor Impact

none

Social Impacts

none

Recommendation

Option #2

Submitted By:

Joel Warman, Fire Captain Paramedic